

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

June 6, 2023

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio on June 6, 2023, and convened at 1:00 p.m. on a roll call vote by the Board of Park Commissioners.

**Present:**

Five Rivers MetroParks Commission President Karen L. Davis, Commissioner Jessica Salem, Commissioner Bear Monita, CEO Karen Hesser, Chief of Philanthropy Alexis Larsen, Acting Chief of Operations Amy Dingle, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Parks and Conservation Chris Pion, Lt. Mark Arendt, Finance Manager Jennifer Grusenmeyer, Finance Manager Nate Sheppard, Planning Manager Eric Sauer, Project Manager Joe Zimmerman, Park Planner Alex Clark, Administrative Specialist Rebecca Rowley, and Executive Assistant Christianna Romer.

**Visitors Present:** Paul Lamberger

**Minutes:** The BOPC was presented with the minutes of the regular meeting on May 12, 2023. On a motion by Commissioner Salem, the minutes were approved.

**Financial Reports:**

- The BOPC was presented with the May 2023 financial information and list of bills for May 1 – May 31, 2023. On a motion by Commissioner Salem, the financials were accepted as presented.
- Chief of Administration, Bill Tschirhart, requested approval of a then and now certification in the amount of \$4,500.60 to MNJ Technologies for laptops and docking stations. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Law Enforcement Activity:** Lt. Mark Arendt presented the Law Enforcement Activity Report for May 2023.

**Budget Adjustment Resolution(s):** Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 23-020, authorizing budget adjustments. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 23-020.

**Capital Improvement Request(s):**

- Chief of Planning and Projects, Carrie Scarff, requested approval of Contract modification No. 03 in the amount of \$84,388 with Crawford, Murphy, and Tilly, Inc. and to encumber the funds for

additional design work for the Wolf Creek Trail Bikeway Connector Project, PID 110786. On a motion by Commissioner Salem, the BOPC approved the request as presented.

- Chief of Planning and Projects, Carrie Scarff, requested approval to award a contract with John R. Jurgensen Company in the amount of \$250,755 and to encumber the funds for the District-Wide Pavement Repairs Project, Bid 23-003, including the Base Bid and all Bid Alternates. On a motion by Commissioner Salem, the BOPC approved the request as presented.
- Chief of Planning and Projects, Carrie Scarff, requested approval to award a contract in the amount of \$108,000 for the design and installation of an approximately 45KW solar array and incidentals for the 2<sup>nd</sup> Street Market to Asidico, LLC. On a motion by Commissioner Salem, the BOPC approved the request as presented.
- Chief of Planning and Projects, Carrie Scarff, requested authorization to award a design-build contract, in the amount of \$546,124 to Stantec Consulting Services, Inc. for restoration of the Foxton Court Property. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Other Business:**

- Sunrise MetroPark Centennial Overlook Dedication is Tuesday June 13, 2023, at 12:30 p.m.
- Bike to Work Day was Friday, May 19, 2023. The weather was beautiful with 349 people in attendance and a total of 5,109.6 miles ridden.
- The TVT Challenge was Saturday, June 3, 2023. There were 416 hikers, totaling 7,759 miles. One hundred fifty-five people completed the entire 28.7-mile challenge.
- RiverScape Summer Events for June
  - June 8, 7:00 – 9:00pm: The Bob Gray Orchestra
  - June 10, 4:00 – 9:00pm: For Dayton By Dayton
  - June 11, 12:00 – 5:30pm: Dayton City Market
  - June 15, 7:00 – 9:00pm: Big Gil Blues & His Funky All-Stars
  - June 22, 7:00 – 9:00pm: The Tom Daugherty Orchestra
  - June 25, 5:00 – 9:00pm: Under the Sun: An Improvisational Arts Experience
- Jennifer Grusenmeyer upcoming retirement: June 30, 2023
  - Retirement celebration on Thursday, June 29 from 2:00 – 5:00pm at Possum Creek MetroPark in the Education Building.

**Visitor Comments:** None

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on Wednesday, July 12, 2023, at 10:30 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Adjourn to Executive Session:** In accordance with the open meeting law section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Salem, the BOPC elected to adjourn to Executive Session to discuss one potential property acquisition commencing at 1:28 p.m.

**Reconvene Open Session:** By a roll call vote, following a motion by Commissioner Salem, the BOPC elected to reconvene at 1:43 p.m.

**Adjournment:** On a motion by Commissioner Salem, the BOPC adjourned the meeting at 1:44 p.m.