

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

December 16, 2022

A meeting of the Board of Park Commissioners (BOPC) was held at Cox Arboretum MetroPark, Zorniger Education Building, Fifth Third Room, Dayton, Ohio on December 16, 2022, and convened at 10:32 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Commissioner Bear Monita, CEO Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Alexis Larsen, Director of Outdoor Connections Amy Dingle, Finance Manager Jennifer Grusenmeyer, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: None

Minutes:

- The BOPC was presented with the minutes of the regular meeting on November 22, 2022. On a motion by Commissioner Monita, the minutes were approved.
- The BOPC was presented with the minutes of the work session meeting on November 22, 2022. On a motion by Commissioner Monita, the minutes were approved.

Financial Reports: The BOPC was presented with the November 2022 financial information and list of bills for November 1 – November 30, 2022. On a motion by Commissioner Monita, the financials were accepted as presented.

Law Enforcement Activity: Chief of Public Safety, Mark Hess, presented the Law Enforcement Activity Report for November 2022.

Budget Adjustment Resolution(s): Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-029, authorizing budget adjustments. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-029.

Five Rivers MetroParks Budget Resolution(s):

- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-030, establishing MetroParks 2023 General Fund Budget. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-030.
- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-031, establishing MetroParks 2023 Capital and Ohio Public Works Commission (OPWC) Fund Budgets. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-031.

- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-032, establishing MetroParks 2023 Local Grant Funds Budgets. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-032.
- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-033, establishing MetroParks 2023 Operations Special Revenue Fund Budgets. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-033.
- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-034, establishing MetroParks 2023 Public Safety Special Revenue Fund Budgets. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-034.

Other Resolution(s) and Request(s):

- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-035, to authorize MetroParks CEO to request advance payment of tax monies in 2023, pursuant to Ohio Revised Code 321.34. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-035.
- Finance Manager, Jennifer Grusenmeyer, requested approval to encumber funds for 2023 Annual Encumbrances with the vendors and the amounts identified on the list provided in the Board information packet. On a motion by Commissioner Monita, the BOPC approved the request as presented.
- CEO, Rebecca Benná, requested authorization to accept a contract renewal and encumber funds with Thompson Hine LLP, for General Legal Services in the amount of \$68,000 in 2023. On a motion by Commissioner Monita, the BOPC approved the request as presented.

Other Business:

- The Draft 2023 Board of Park Commissioners Meeting Schedule was reviewed.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on Friday, January 13 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Monita, the BOPC adjourned the meeting at 10:52 a.m.