

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

October 14, 2022

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio on October 14, 2022, and convened at 8:00 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:**

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Salem, Commissioner Bear Monita, CEO Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Alexis Larsen, Chief of Planning and Projects Carrie Scarff, Director of Outdoor Connections Amy Dingle, Director of Marketing and Public Engagement Shelli DiFranco, Director of Human Resources Antoine Tweedie, Finance Manager Jennifer Grusenmeyer, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

**Visitors Present:** Paul Lamberger and Cory Frolik, Dayton Daily News

**Minutes:** The BOPC was presented with the minutes of the regular meeting on September 9, 2022. On a motion by Commissioner Salem, the minutes were approved.

**Financial Reports:**

- The BOPC was presented with the September 2022 financial information and list of bills for September 1 – September 30, 2022. On a motion by Commissioner Salem, the financials were accepted as presented.
- Finance Manager Jennifer Grusenmeyer requested approval of a then and now certification for \$5,500 to Monika Sound Services for sound services at Wagner Subaru Outdoor Experience. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Law Enforcement Activity:** Chief of Public Safety, Mark Hess, presented the Law Enforcement Activity Report for September 2022.

**Budget Adjustment Resolution(s):** Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-024, authorizing budget adjustments. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-024.

**Capital Improvement Request(s):**

- CEO, Rebecca Benná, requested authorization to award a contract in the amount of \$447,100 to Charles F. Jergens Construction, Inc. for the Foxton Court Demolition Project Phase 1 to include the removal of approximately 23 building structures, roadways, sidewalks, patios, utilities, trash, and debris. On a motion by Commissioner Salem, the BOPC approved the request as presented.

- CEO, Rebecca Benná, requested authorization to award a contract in the amount of \$176,000 to Midwest Maintenance, Incorporated for exterior repairs to the Cox Arboretum Campus, Bid No. 22-022. On a motion by Commissioner Salem, the BOPC approved the request as presented.
- CEO, Rebecca Benná, requested authorization to enter into a contract with LSC Communications for ParkWays printing, postage, and shipping in the amount of \$199,500 for 2023, \$209,476 for 2024, and \$219,952 for 2025. The total projected cost over the three-year contract is \$628,928. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Capital Equipment Request(s):** CEO, Rebecca Benná, requested authorization to purchase nine (9) Motorola APX6500 mobile radios, mounted inside public safety cruisers, from Motorola at state bid pricing for \$5,715.97 each, totaling \$51,443.73. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Other Resolution(s) and Request(s):**

- Finance Manager, Jennifer Grusenmeyer, requested approval and adoption of Resolution No. 22-025, adopting the amounts and rates for 2022-2023 as determined by the Montgomery County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-025.
- CEO, Rebecca Benná, requested approval and adoption of Resolution No. 22-026, to authorize MetroParks to participate in the Ohio Department of Transportation Park District Road Allocation for 2022-2023 and to assume any costs over its allocation for the paving repairs project at the 2<sup>nd</sup> Street Market Parking Lot, PID No. 115464. Commissioner Monita requested an amendment to the wording on the Resolution. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 22-026, as amended.
- CEO, Rebecca Benná, requested authorization to make a payment, in the amount of \$154,000, to the Miami Conservancy District for MetroParks annual contribution to the River Corridor Improvement Sub-district. On a motion by Commissioner Salem, the BOPC approved the request as presented.
- CEO, Rebecca Benná, requested authorization to renew the employee health plan with Jefferson Health Plan (JHP) for 2023 employee group health insurance. On a motion by Commissioner Salem, the BOPC approved the request as presented.

**Other Business:**

- Chief of Operations Karen Hesser gave a recap of the Wagner Subaru Outdoor Experience held at Eastwood MetroPark October 1 – October 2.

**Visitor Comments:** None

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on Tuesday, November 22 at 2:00 p.m. at Five Rivers MetroParks Main Office. A Budget Work Session will immediately follow the Regular Meeting. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Adjourn to Executive Session:** In accordance with the open meeting law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Salem, the BOPC elected to adjourn to Executive Session to discuss one personnel employment/hiring item, commencing at 8:31 a.m.

**Reconvene Open Session:** By a roll call vote, following a motion by Commissioner Salem, the BOPC elected to reconvene at 9:20 a.m.

- CEO, Rebecca Benná, requested authorization to enter into a professional services agreement with Waverly Partners, Executive Search Consultants, to assist the Board of Park Commissioners with the recruitment and selection of MetroParks next Chief Executive Officer in an amount not to exceed \$57,000.

**Adjournment:** On a motion by Commissioner Salem, the BOPC adjourned the meeting at 9:22 a.m.