

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

September 9, 2022

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio on September 9, 2022, and convened at 8:09 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Salem, Commissioner Bear Monita, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Alexis Larsen, Chief of Planning and Projects Carrie Scarff, Chief of Administration Bill Tschirhart, and Executive Assistant Christianna Romer. CEO Rebecca Benná observed the meeting virtually.

Visitors Present: Paul Lamberger

Minutes: The BOPC was presented with the minutes of the regular meeting on August 12, 2022. On a motion by Commissioner Salem, the minutes were approved.

Financial Reports: The BOPC was presented with the August 2022 financial information and list of bills for August 1 – August 31, 2022. On a motion by Commissioner Salem, the financials were accepted as presented.

Law Enforcement Activity: Chief of Public Safety, Mark Hess, presented the Law Enforcement Activity Report for August 2022.

Budget Adjustment Resolution(s): Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-021, authorizing budget adjustments. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-021.

Grant(s):

- Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-022 to establish the Ohio Department of Natural Resources Paddling Enhancement grant budget for the Twin Creek MetroPark River Access project in the amount of \$74,992. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-022.
- Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-023 to establish the grant budget for the Carriage Hill MetroPark Expansion, Siler Acquisition project, in the amount of \$3,524,996. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-023.

Capital Improvement Request(s): Chief of Administration, Bill Tschirhart, requested authorization to award a contract in the amount of \$51,215 to Greater Dayton Construction Ltd. For the Base Bid only of the Carriage Hill MetroPark Daniel Arnold House Renovation Project. On a motion by Commissioner Salem, the BOPC approved the request as presented.

Other Business:

- Several Staff will be attending the National Recreation and Parks Association's annual national conference in Phoenix, Arizona September 19 -23
- Wagner Subaru Outdoor Experience will be held at Eastwood MetroPark October 1 – October 2

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on Friday, October 14 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjourn to Executive Session: In accordance with the open meeting law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Salem, the BOPC elected to adjourn to Executive Session to discuss one property item and one personnel employment/hiring item, commencing at 8:23 a.m.

Reconvene Open Session: By a roll call vote, following a motion by Commissioner Salem, the BOPC elected to reconvene at 9:20 a.m.

- Chief of Planning and Projects, Carrie Scarff, requested authorization to commit up to \$55,000 of MetroParks funds toward the acquisition of the approximately 2-acre property located on Germantown Pike, Dayton, Ohio, and to enter into any agreements necessary to execute the Montgomery County Land Bank's acquisition of the property for the purpose of selling it to MetroParks upon receipt of a Clean Ohio Greenspace Conservation Program grant.
- Chief of Administration, Bill Tschirhart, requested approval to issue a Request for Proposal (RFP) to solicit executive search services to assist the BOPC in recruiting and selecting the next Five Rivers MetroParks Chief Executive Officer.

Adjournment: On a motion by Commissioner Salem, the BOPC adjourned the meeting at 9:24 a.m.