

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

August 12, 2022

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio on August 12, 2022, and convened at 8:04 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Salem, Commissioner Bear Monita, CEO Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Alexis Larsen, Chief of Administration Bill Tschirhart, Director of Parks and Conservation Chris Pion, Regional Conservation Manager Grace Dietsch, Marketing Manager Kristen Wicker, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry

Visitors Present: Paul Lamberger

Minutes: The BOPC was presented with the minutes of the regular meeting on July 8, 2022. On a motion by Commissioner Salem, the minutes were approved.

Financial Reports: The BOPC was presented with the July 2022 financial information and list of bills for July 1 – July 31, 2022. On a motion by Commissioner Salem, the financials were accepted as presented.

Then and Now Certification:

- Chief of Administration, Bill Tschirhart, requested approval of a then and now certification for \$38,365.89 to The Ohio State University (OSU) for the 2nd quarter invoice to reimburse expenses for Adventure Central OSU Extension staff as related to the OSU Extension/FRMP agreement. On a motion by Commissioner Salem, the BOPC approved the request as presented.
- Chief of Administration, Bill Tschirhart, requested approval of a then and now certification for \$3,821.05 to Beau Townsend Ford, Inc. for an unexpected vehicle repair due to rodent damage. On a motion by Commissioner Salem, the BOPC approved the request as presented.

H2Ohio Project at Spring Run Conservation Area Presentation: Regional Conservation Manager, Grace Dietsch, updated the BOPC on the Spring Run Conservation Area Wetland Restoration Project, funded by an H2Ohio Grant. There will be a groundbreaking for the project, hosted by the Ohio Department of Natural Resources, on August 26, 2022 at 10:00 a.m. at the Spring Run Conservation Area.

Law Enforcement Activity: Chief of Public Safety, Mark Hess, presented the Law Enforcement Activity Report for July 2022.

Budget Adjustment Resolution(s): Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-020, authorizing budget adjustments. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-020.

Capital Equipment Request(s): CEO, Rebecca Benná, requested authorization to purchase four F150 trucks at \$38,685 each, for a total of \$155,540, from Beau Townsend Ford, Inc. in Vandalia, Ohio, to replace trucks that have exceeded their useful life due to age and mileage. On a motion by Commissioner Salem, the BOPC approved the request as presented.

Professional Services Contract(s): CEO, Rebecca Benná, requested approval to issue a Request for Proposals (RFP) to print, mail, and distribute ParkWays beginning in 2023. On a motion by Commissioner Salem, the BOPC approved the request as presented.

Other Business:

- The CEO, Chief of Philanthropy, and Chief of Operations had a follow up meeting with the Mr. and Mrs. Maimon regarding the Edible Landscape Garden at Cox Arboretum. Detailed information from the Cox Foundation archives was shared as well as a plan to address current maintenance issues. Staff will be providing projected ongoing maintenance costs for the garden with them.
- The Wegerzyn Garden Foundation will hold the annual Garden Party on September 8. Invitations will be arriving soon.

Visitor Comments: Mr. Lamberger expressed concerns about making changes to ParkWays. He believes that a publication should go out at least annually to all registered voters in the county.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on Friday, September 9 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Salem, the BOPC adjourned the meeting at 9:06 a.m.