

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

May 13, 2022

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio on May 13, 2022, and convened at 8:03 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Salem, Commissioner Bear Monita, CEO Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Alexis Larsen, Chief of Planning and Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing and Public Engagement Shelli DiFranco, Director of Parks and Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Regional manager of Business Operations Kenton B. Curtis, Jr., RiverScape Manager Meredith Adamisin, Human Resources Manager Jenny Hymans, Facility Program Coordinator Rachel Baney, Business Operations Coordinator James Carter, RiverScape Specialist Stephanie Baker, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: None

Minutes: The BOPC was presented with the minutes of the regular meeting on April 7, 2022. On a motion by Commissioner Salem, the minutes were approved.

Financial Reports: The BOPC was presented with the April 2022 financial information and list of bills for April 1 – April 30, 2022. On a motion by Commissioner Salem, the financials were accepted as presented.

RiverScape Ice Rink Summary and Upcoming Summer Activities at RiverScape Presentation:

RiverScape Manager, Meredith Adamisin, presented a summary of Ice Rink operations and a preview of RiverScape summer activities planned for this year.

Volunteer Management Update: Human Resources Manager, Jenny Hymans, presented the BOPC with an update on volunteer management.

Law Enforcement Activity: Chief of Public Safety, Mark Hess, presented the Law Enforcement Activity Report for April 2022.

Budget Adjustment Resolution(s): Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-014, authorizing budget adjustments. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-014.

Grant(s):

- CEO, Rebecca Benná, requested approval and adoption of Resolution No. 22-015, authorizing the CEO to enter into an agreement with the Ohio Department of Natural Resources, Division of Parks and Watercraft for funding the 2022 Marine Patrol Assistance Grant Program at Eastwood MetroPark Lake. The amount of the agreement shall not exceed \$23,054.89. The state's portion of this amount shall not exceed \$17,291.17 and MetroParks' matching share shall not exceed \$5,763.72. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-015.
- Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-016, to establish the budget for the Ohio Department of Natural Resources, Division of Parks and Watercraft, 2022 Marine Patrol Assistance Grant. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-016.
- Chief of Administration, Bill Tschirhart, requested approval and adoption of Resolution No. 22-017, to establish the budget for the Ohio Public Works Commission (OPWC) Clean Ohio Greenspace Conservation Fund Grant for the Foxton Court Acquisition Project. On a motion by Commissioner Salem, the BOPC adopted Resolution No. 22-017.

Professional Service Contract(s): CEO, Rebecca Benná, requested approval to issue a Request for Proposal (RFP) for the printing and mailing of ParkWays magazine, which is produced three times annually and distributed via bulk mail by the U.S. Postal Service to all households in Montgomery County, Ohio. On a motion by Commissioner Salem, the BOPC approved the request as presented.

Other Business:

- The BOPC and Mr. Curry each received a copy of the FRMP 2021 Annual Report.
- Chief of Public Safety, Mark Hess, conducted a park tour for Montgomery County Treasurer, John McManus.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on Friday, June 10 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Salem, the BOPC adjourned the meeting at 9:26 a.m.