

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

June 12, 2020

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton Ohio, on June 10, 2020, and convened at 8:02 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Planning and Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Information Technology Tim Clark, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry. By video and/or telephone: Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Director of Adventure Central Nate Arnett, Director of Marketing and Public Engagement Shelli DiFranco, Director of Outdoor Connections Amy Dingle, Director of Human Resources Antoine Tweedie, Finance Manager Jennifer Grusenmeyer, and Regional Park Manager Ron Bicknell.

Visitors Present: By video/telephone: Cory Frolik

Minutes: The BOPC was presented with the minutes of the regular meeting for May 8, 2020. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports: The BOPC was presented with the May 2020 financial information and approved list of bills for May 1 – 31, 2020. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for May 2020.

COVID-19 Update: Executive Director Rebecca Benná updated the BOPC on how the COVID-19 Pandemic has affected the Agency and services provided to the community.

Budget Adjustment Resolution: Executive Director Rebecca Benná requested approval and adoption of Resolution No. 20-017, authorizing budget appropriation adjustment requests. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 20-017.

Capital Improvement Requests:

- Executive Director Rebecca Benná requested approval to award a construction contract, contingent upon approval from the Ohio Department of Transportation, in the amount of \$2,311,999.95 to R. B. Jergens Contractors, Inc. for the Deeds Point Bridge Replacement Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to award a construction engineering contract, contingent upon approval from the Ohio Department of Transportation, in an amount not to exceed \$174,760 to QCI, Inc. for construction engineering and inspection services for the Deeds Point Bridge Replacement Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Professional Services Contract: Executive Director Rebecca Benná requested approval to increase the encumbrance to Human Nature for the design of Sunrise MetroPark by \$14,000. The original contract of \$49,990 covered the schematic design of Sunrise and Sunset parks. The increased encumbrance will cover detailed design for

coordination with partner-funded projects and to develop cost estimates for grant applications. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Other Business: Executive Director Rebecca Benná provided information on Huffman/Eastwood MetroParks Park Technician Matt Paulus who recently passed away; retirement of Regional Manager of Conservation Mary Klunk after 35 years of service; and recognized Carriage Hill Restoration Specialist Rick Renner for his craftsmanship in repurposing wood from fallen Ash and Walnut trees by installing chair railings at the Main Office classroom.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on July 10, 2020 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 8:25 a.m.

Approved:



President Karen L. Davis

Attest: 
