

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

March 13, 2020

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton Ohio, on March 13, 2020, and convened at 8:02 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:**

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Acting Director of Marketing & Public Engagement Amy Forsthoefel, Manager of Facilities & Equipment Richard Alder, Finance Manager Jennifer Grusenmeyer, Planning Manager Eric Sauer, Administrative Assistant Rebecca Rowley, and Legal Counsel Bob Curry.

**Visitors Present:** None

**Minutes:** The BOPC was presented with the minutes of the regular meeting for February 14, 2020. On a motion by Commissioner Saunders, the minutes were approved.

**Financial Reports:** The BOPC was presented with the February 2020 financial information and approved list of bills for February 1 – 29, 2020. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

**Law Enforcement Activity:** The BOPC was presented with the Law Enforcement Activity Report for February 2020.

**2019 Activity Report Presentation:** Manager of Research and Analysis Amy Forsthoefel presented 2019 annual FRMP update on the number of park visits, program participation, and customer service inquiries and registrations.

**Spring Run Master Plan Overview:** Planning Manager Eric Sauer presented an overview of the new park master plan.

**Deeds Point Pedestrian Bridge Update:** Executive Director Rebecca Benná gave an update on the Deeds Point Pedestrian Bridge project.

**Budget Adjustment Resolution:** Executive Director Rebecca Benná requested approval and adoption of Resolution No. 20-009, authorizing budget appropriation adjustment requests. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 20-009.

**Capital Equipment Requests:**

- Executive Director Rebecca Benná requested approval to purchase eight (8) replacement vehicles, including three pickup trucks and one 15 passenger van from Middletown Ford through State Contract for \$134,650; and four pickup trucks from Paul Sherry Chrysler-Dodge-Jeep-Ram through State Contract for \$95,244. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

- Executive Director Rebecca Benná requested approval to purchase (3) three SUV cruisers at State Bid pricing of \$32,896 each at a total cost of \$98,688.00 for Public Safety. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

**Visitor Comments:** None

**Other Business:**

- Coronavirus: We are following the guidance from the CDC and Ohio Department of Health. We will continue to monitor those agencies and make changes to operations as needed
- 2<sup>nd</sup> Street Market is closed beginning today per the direction of the Ohio Department of Public Health

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on April 10, 2020 at 8:00 am at Five Rivers MetroParks Main Office, 409 E. Monument Ave, Dayton OH 45402. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings to the rule adopted by the BOPC.

**Adjourn to Executive Session:** In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to adjourn to Executive Session to discuss property/land acquisition commencing at 8:44 a.m.

**Reconvene Open Session:** By a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to reconvene at 8:52a.m.

**Property Acquisition(s):** Chief of Planning and Projects Carrie Scarff requested approval to purchase the 5.2-acre Gilliland property, located on Hickorydale Drive, from the Montgomery County Land Bank at a cost of \$2,000.00. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

**Adjourn to Executive Session:** In accordance with the open meeting law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to adjourn to Executive Session to discuss personnel commencing at 8:54 a.m.

**Reconvene Open Session:** By a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to reconvene at 9:24 a.m.

**Adjournment:** On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 9:25 a.m.

**Approved:**

  
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President Karen L. Davis

Attest:   
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