

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

November 12, 2019

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, on November 12, 2019, and convened at 2:04 p.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Acting Director of Marketing & Public Engagement Amy Forsthoefel, Manager of Facilities & Equipment Richard Alder, Landscape Architect Alex Clark, Finance Manager Jennifer Grusenmeyer, Lieutenant Mark Arendt, and Executive Assistant Christianna Romer.

Visitors Present: None

Minutes: The BOPC was presented with the minutes of the regular meeting for October 11, 2019. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports: The BOPC was presented with the October 2019 financial information and approved list of bills for October 1–31, 2019. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for October 2019.

Budget Adjustment Resolution: Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 19-030, authorizing budget appropriation adjustment requests. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-030.

Carriage Hill MetroParks Auction Resolution: Executive Director Rebecca Benná requested approval and adoption of Resolution No. 19-031, authorizing FRMP to declare antique specialty items from Carriage Hill MetroPark Farm as surplus and

to dispose of those items through public auction. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-031.

Capital Improvement Request(s): Executive Director Rebecca Benná requested approval to rebid the revised RiverScape River Run Bank Improvement Project and approve the cost estimate in the amount of \$173,575. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Priority Development and Advocacy Committee (PDAC) Request(s):

- Executive Director Rebecca Benná requested approval to submit the Wolf Creek Bikeway Phase 1 to the PDAC process for state grant funding in the amount of \$688,378. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to submit improvements for Sunrise MetroPark to the PDAC process for state grant funding in the amount of \$569,000. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Other Business:

- Chief of Administration Bill Tschirhart gave an Ice Rink 2019-2020 Season Preview. Opening day at the Ice Rink is Friday, November 29.
- Executive Director Rebecca Benná presented the BOPC with Proposed 2020 BOPC Meeting Dates.
- Executive Director Rebecca Benná presented the BOPC with some additional updates
 - Ohio Parks & Recreation Association (OPRA) has notified FRMP that it has earned first place in all categories that were submitted for the 2019 annual OPRA Awards of Excellence; and the seven Rangers that responded to the mass shooting in the Oregon District have been named as Professionals of the Year. Awards will be presented in February 2020 in Sandusky, Ohio at the OPRA Annual Conference. The FRMP Fishing Line Recycling Program won First Place in the Environmental & Interpretive Category, 2nd Street Market/Homefull EBT/Produce Perks Program won First Place in the Health & Wellness Category, and the Tree Recycling Program (Holiday Tree Sinking at Eastwood Lake) won First Place in the Natural Resources & Conservation Category.
 - The Commissioners are invited to attend the Conference for the Dinner and Awards Ceremony. Details will follow.
 - The OPRA Leadership Summit will be held in Columbus November 19 & 20. Several staff are attending.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on December 13, 2019 at 8:30 a.m. at Cox Arboretum MetroPark, 6733 Springboro Pike, Dayton, Ohio 45449. The BOPC directed the Secretary of the

Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

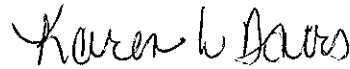
Budget Work Session:

Proposed 2020 Five Rivers MetroParks Budget: Executive Director Rebecca Benná and Chief of Administration Bill Tschirhart presented the 2019 year-end budget estimates and the proposed 2020 budget. Chief of Philanthropy Beth Redden reviewed 2019 alternative revenues and the projected 2020 alternative revenues. Commissioners requested additional information for the December BOPC meeting:

- Cost recovery by business units
- Gifts, Donations, and Sponsorship revenue to reflect expected revenue in 2020
- Gifts, Donations, and Sponsorship data from the last few years
- List of alternative funding sources
- Percentage of 2020 budget for replacement and repair

Adjournment: On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 3:30 p.m.

Approved:



President Karen L. Davis

Attest: