

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

October 11, 2019

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, on October 11, 2019, and convened at 7:31 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Public Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Parks & Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Planning Manager Eric Sauer, Project Manager Joe Zimmerman, Finance Manager Jennifer Grusenmeyer, and Executive Assistant Christianna Romer.

Visitors Present: Paul Lamberger

Minutes: The BOPC was presented with the minutes of the regular meeting for September 20, 2019. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports:

- The BOPC was presented with the September 2019 financial information and approved list of bills for September 1–30, 2019. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.
- The BOPC was presented with a Then and Now Certification for payment to the Ohio Bureau of Workers Compensation in the amount of \$43,360.89. On a motion by Commissioner Saunders, the BOPC approved payment and certified the Then and Now invoice.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for September 2019.

Carriage Hill MetroPark Master Plan Overview: Planning Manager Eric Sauer presented an overview of the new park master plan.

Amounts and Rates Resolution: Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 19-027, accepting the amount and rates for 2019/2020 as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the Montgomery County Auditor. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-027.

Budget Adjustment Resolution: Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 19-028, authorizing budget appropriation adjustment requests. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-028.

Capital Improvement Request(s): Executive Director Rebecca Benná requested approval to award a contract in the amount of \$48,900 to GJO Distributing and Contracting, Inc. for the Cox Arboretum MetroPark Visitor Center Restroom Renovation Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Personnel: Executive Director Rebecca Benná requested approval to enter into agreements with United Health Care (UMR), Quest Health Captive, LLC, and HCC Tokio Marine for 2020 Employee Group Health Care Insurance. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Other Business:

- Executive Director Rebecca Benná reminded the Commissioners that there will be a Tree Dedication on October 16 at 4:30pm to honor Alan Pippenger.
- Director of Marketing & Community Engagement Trish Butler was congratulated on her upcoming retirement.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on November 12, 2019 at 2:00 p.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The meeting will be followed by a budget work session. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjourn to Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to adjourn to Executive Session to discuss property/land acquisition commencing at 8:27 a.m.

Reconvene Open Session: By a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to reconvene at 8:45 a.m.

Property Acquisitions:

- Executive Director Rebecca Benná requested permission to ask Montgomery County to place the 1.36-acre Reddy property, 3776 Cornell Drive, up for a Sheriff's Sale and to pursue the property at the Sheriff's Sale at a maximum total purchase price, including deposit, of \$5,000. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to acquire a conservation easement on a 2.8-acre property, located at 921 Bridge Street, along the Wolf Creek. The property is owned by the City of Dayton. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Grant(s): Executive Director Rebecca Benná requested approval and adoption of Resolution No. 19-029 authorizing FRMP to submit a Clean Ohio Greenspace Fund grant application through the Ohio Public Works Commission for a conservation easement on and for the demolition and cleanup of a 2.8-acre site located at 921 Bridge Street. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-029.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 8:51 a.m.

Approved:

Karen L. Davis
President Karen L. Davis

Attest: Rebecca A. Benná