

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

September 20, 2019

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, on September 20, 2019, and convened at 7:31 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Director of Marketing & Public Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Parks & Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Manager of Facilities & Equipment Richard Alder, Planning Manager Eric Sauer, Project Manager Joe Zimmerman, Manager of Outdoor Education Katrina Arnold, Conservation Technician Kelcie Severs, Executive Assistant Christianna Romer and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger

Minutes: The BOPC was presented with the minutes of the regular meeting for August 16, 2019. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports: The BOPC was presented with the August 2019 financial information and approved list of bills for August 1–31, 2019. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for August 2019.

Budget Adjustment Resolution: Executive Director Rebecca Benná requested approval and adoption of Resolution No. 19-025, authorizing budget appropriation adjustment requests. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-025.

Capital Improvement Request(s):

- Executive Director Rebecca Benná requested approval of an amendment to the Deeds Point Pedestrian Bridge Project Management and Financing Agreement with the Montgomery County Transportation Improvement District for work related to the Deeds Point Pedestrian Bridge; and to

encumber funds in the amount of \$60,378 to complete the engineering of the bridge and develop contract documents for bid and construction. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

- Executive Director Rebecca Benná requested approval to award a contract to John R. Jurgensen Co. for 2019 capital pavement repairs and replacements in the amount of \$100,675. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested that the Board reject all bids for the RiverScape River Run Bank Improvements Activation Project that were received on September 11, 2019. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Grant Request(s): Executive Director Rebecca Benná requested approval and adoption of Resolution No. 19-026 to establish the grant budget for the Asbury Property Acquisition Ohio Public Works Commission Grant. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-026.

Personnel: Executive Director Rebecca Benná requested approval of the 2019 – 2022 Fraternal Order of Police Labor Agreement. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Other Item(s):

- Executive Director Rebecca Benná requested approval to declare antique specialty items from Carriage Hill MetroPark Farm as surplus and authorize the items to be disposed of through public auction. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to grant Shirley Barbeau, 2511 North Snyder Road, a 0.2-acre Septic Leach Field Easement at Spring Run MetroPark. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to modify the bid type from a Design Build RFP to a Standard Bid for the Cox Arboretum Bathroom Renovation Project with no changes to the budget of \$58,000 or to the scope of work. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Other Business:

- Executive Director Rebecca Benná announced upcoming events.
 - Executive Director Rebecca Benná, Chief of Operations Karen Hesser, and Manager of Facilities & Equipment Richard Alder will attend the National Recreation and Park Association Annual Conference in Baltimore, MD September 23 – 27.
 - During the conference, Chief of Operations Karen Hesser will be inducted into the Academy for Park & Recreation Administration at the Academy's Annual Meeting. This is an elite and nationally recognized group of only 125 park and

recreation professionals and educators from across the country.

- o Wagner Subaru Outdoor Experience will be held October 5 & 6, 2019 at Eastwood MetroPark
- o Director of Marketing & Community Engagement Trish Butler will retire October 31, 2019

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on October 11, 2019 at 7:30 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Recess for Facility Tour: The BOPC recessed to embark on a facility tour at 8:04 a.m. They toured the Twin Valley Welcome Center and the Barbara Cox Center for Sustainable Horticulture.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 12:05 p.m.

Approved:



President Karen L. Davis

Attest:


