

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

April 09, 2019

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, on April 9, 2019, and convened at 10:30 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Public Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Finance Manager Jennifer Grusenmeyer, Planning Manager Eric Sauer, Carriage Hill Riding Center Manager Katherine Berg, Volunteer Coordinator Allie Zimmerman, Account Specialist Sheila Edwards, Account Specialist Heidi Neace, Executive Assistant Christianna Romer and Legal Counsel Bob Curry.

Welcome new Board Member: William A. (Bear) Monita was welcomed to the Board of Park Commissioners.

Visitors Present: None

Minutes: The BOPC was presented with the minutes of the regular meeting for March 8, 2019. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports:

- The BOPC was presented with the March 2019 financial information and approved list of bills for March 1–31, 2019. On a motion by Commissioner Saunders, the BOPC accepted the financial reports as presented.
- The BOPC was presented with a Then and Now Certification for March 2019. On a motion by Commissioner Saunders, the BOPC approved payment and certified the Then and Now invoice.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for March 2019.

National Volunteer Week Presentation: The BOPC was presented with an overview of National Volunteer Week, Five Rivers MetroParks' Volunteer Program, volunteer opportunities, and volunteer appreciation events.

Ohio Public Works Commission (OPWC) Grant Budget Adjustment Resolution:

Executive Director Rebecca Benná requested approval and adoption of Resolution 19-009, authorizing an increase in the OPWC Grant Budget for the Markey property acquisition in an amount of \$46,240. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-009.

Contracts/Leases: Executive Director Rebecca Benná requested approval to enter into a month to month agreement with MNJ Technology for user licensing for up to 300 FRMP staff for Microsoft Software at a cost not to exceed \$9,000 per month or \$72,000 for 2019. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Capital Improvement Requests:

- Executive Director Rebecca Benná requested approval to bid the clean-up of the CSAS property, located at 4095 Little Richmond Road, in an amount not to exceed \$130,286. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.
- Executive Director Rebecca Benná requested approval to enter into the First Amendment and Addendum to the Deeds Point Pedestrian Bridge Project Management and Financing Agreement with the Montgomery County Transportation Improvement District, and to encumber funds in the amount of \$39,727 for the additional work related to the amendment and addendum. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Surplus Property:

- Executive Director Rebecca Benná requested approval to declare as surplus and sell a 15-year-old Morgan gelding Carriage Hill Riding Center horse, valued at less than \$2,500. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.
- Executive Director Rebecca Benná requested approval to sell a horse, valued at less than \$2,500, that was declared as surplus property in October 2018. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Other Business: Executive Director Rebecca Benná announced upcoming events.

- April 13, 2019, 9am – Noon: Adopt A Park at various locations
- April 13, 2019, 11am – 2pm: Opening Day for Trails at RiverScape MetroPark
- April 23, 2019, 5pm – 8pm: Share A Pint Make a Difference Fundraiser at Warped Wing Brewery. Warped Wing will donate \$1 per pint sold during that time to the Five Rivers MetroParks Foundation

- September 19, 2019, 5:30pm: Volunteer Recognition Event at RiverScape MetroPark

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on May 14, 2019 at 10:00 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjourn to Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to adjourn to Executive Session commencing at 11:21 a.m.

Reconvene Open Session: By a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to reconvene at 11:41 a.m.

- Executive Director Rebecca Benná requested authorization to accept the donation of 3.08 acres, Parcel Number B02 01314 0002, located behind Cassel Hills Court, from the Stone Ridge Home Owners Association, at a cost to FRMP of approximately \$3,000 in closing costs. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Adjournment: On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 11:42 a.m.

Approved:



President Karen L. Davis

Attest:


