

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

February 08, 2019

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, on February 8, 2019, and convened at 7:33 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Jessica Saunders, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Public Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Parks & Conservation Chris Pion, Regional Manager Paul Williams, Finance Manager Jennifer Grusenmeyer, Manager of Human Resources Carolyn Burroughs, Planning Manager Eric Sauer, Executive Assistant Christianna Romer and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger

Minutes:

- The BOPC was presented with the minutes of the regular meeting for January 11, 2019. On a motion by Commissioner Pippenger, the minutes were approved.

Financial Reports:

- The BOPC was presented with the January 2019 financial information and approved list of bills for January 1–31, 2019. On a motion by Commissioner Saunders, the BOPC accepted the financial reports as presented.
- The BOPC was presented with Then and Now Certifications. On a motion by Commissioner Saunders, the BOPC approved payment and certified Then and Now invoices.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for January 2019.

Budget Adjustment Resolution: Executive Director Rebecca Benná requested approval and adoption of Resolution 19-004, authorizing budget appropriation adjustment requests. On a motion by Commissioner Pippenger, the BOPC adopted Resolution No. 19-004.

Grant(s): Executive Director Rebecca Benná requested approval and adoption of Resolution 19-005, to accept grant funding and establish the Clean Ohio Green Space Conservation Grant budgets for the CSAS Property, located at 4095 Little Richmond Road; and the Markey Property, located at 13251 Anthony Road. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 19-005.

Capital Improvement Request(s): Executive Director Rebecca Benná requested approval to bid cleanup of the Wesleyan Expansion site, located behind Calvary Missionary Baptist Church, 2067 N. Gettysburg Avenue, in an amount not to exceed \$51,825. Cleanup will be funded through the Calvary Church Clean Ohio Grant. On a motion by Commissioner Pippenger, the BOPC approved the request, as presented.

Capital Equipment Request(s): Executive Director Rebecca Benná requested approval to purchase three 2019 Dodge Charger marked cruisers, through state bid pricing, in an amount not to exceed \$78,396. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Professional Service Contract(s): Executive Director Rebecca Benná requested approval to encumber funds in the amount of \$62,500 with Span System, Inc. for retensioning the roof membrane of the pavilion at RiverScape MetroPark. On a motion by Commissioner Saunders, the BOPC approved the request, as presented.

Other Business: Commissioner Alan F. Pippenger announced that he is concluding his time on the Board of Park Commissioners. He noted that it has been an honor and privilege to serve on the Board for the past fourteen years. Commissioner Davis, Commissioner Saunders, and Executive Director Rebecca Benná expressed their appreciation and thanks to Mr. Pippenger for his years of service to Five Rivers MetroParks and the community.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on March 8, 2019 at 7:30 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Pippenger, the BOPC adjourned the meeting at 8:03 a.m.

Approved:



President Karen L. Davis

Attest:

