

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

November 16, 2018

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, Ohio, on November 16, 2018, and convened at 7:35 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Jessica Saunders, Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Public Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Project Manager Joe Zimmerman, Regional Manager of Business Operations Sam Davis, RiverScape Manager Meredith Adamisin, Business Services Analyst Jon Bermick, Sustainability Coordinator Tim Pritchard, Executive Assistant Christianna Romer and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger

BOPC President Comments: BOPC President Alan Pippenger provided a brief acknowledgement and thank you to the community, volunteers, Campaign Manager Jim Gross, and Five Rivers MetroParks staff on the successful passage of Issue 6, which will allow the Park District to continue to maintain our parks to the high standards our community expects and enjoys.

Minutes: The BOPC was presented with the minutes of the regular meeting for October 12, 2018. On a motion by Commissioner Davis, the minutes were approved.

Financial Reports:

- The BOPC was presented with the October 2018 financial information and approved list of bills for October 1–31, 2018. On a motion by Commissioner Davis, the BOPC accepted the financial reports as presented.
- The BOPC was presented with an October 2018 Then and Now Certification. On a motion by Commissioner Saunders, the BOPC approved payment and certified the October 2018 Then and Now invoice.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for October 2018.

2018 RiverScape Business Operations Update: The BOPC was presented with a review of RiverScape Summer 2018 Business Operations and a preview of RiverScape Winter 2018 and Summer 2019 Business Operations.

Bring Your Green Challenge Award: Sustainability Coordinator Tim Pritchard presented on DRG3 and the Bring Your Green Challenge Award received by Five Rivers MetroParks. FRMP headquarters received first place and \$1,000 cash award in the tenant category for the 2017-2018 Bring Your Green Challenge through Dayton Regional Green. These funds will be used for sustainability initiatives.

Budget Adjustment Resolution(s): Chief of Administration Bill Tschirhart requested approval and adoption of Resolution 18-022 to adjust appropriations in the general fund, capital fund, and grant funds. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 18-022.

Capital Improvement Request(s): Executive Director Rebecca A. Benná requested approval to award a contract to Arcon Builders, Ltd., and encumber funds in the amount of \$83,000 for the Aullwood Garden MetroPark, Aull House Porte Cochere Repair Project, Bid 18-001. On a motion by Commissioner Davis, and a recusal by Commissioner Pippenger, the BOPC approved the request, as presented.

Grant(s): Executive Director Rebecca A. Benná requested approval to submit an application, through the Dayton Development Coalition's Priority Development Advisory Committee, for Sunrise MetroPark. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Personnel: Executive Director Rebecca A. Benná requested authorization to enter into an agreement with Anthem, Inc. for Five Rivers MetroParks 2019 Group Health Insurance. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Visitor Comments: None

Next Board Meeting:

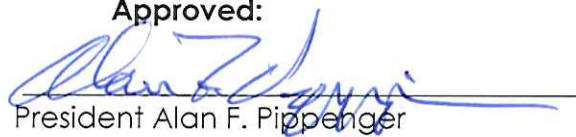
- The BOPC will hold a Work Session immediately following this meeting.
- The BOPC agreed to hold the next regularly scheduled meeting on December 11, 2018 at 7:30 a.m. at Cox Arboretum MetroPark, 6733 Springboro Pike, Dayton, Ohio.
- The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Other Business:

- The BOPC was presented with proposed meeting dates for 2019 to be reviewed at the December BOPC meeting.
- The BOPC requested an end of year review of all awards received by Five Rivers MetroParks annually at the December BOPC meeting.

Adjournment: On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 8:56 a.m.

Approved:


President Alan F. Pippenger

Attest: 