

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

June 12, 2017

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on June 12, 2017, and convened at 3:05 p.m. on a roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Community Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Finance Manager Jennifer Grusenmeyer, Human Resource Manager Antoine Tweedie, Project Manager Joe Zimmerman, Manager of Outdoor Education Katrina Arnold, Education Specialist Lauren Asquith, Lieutenant Mark Arendt, Executive Assistant Christianna Romer, and Legal Counsel Robert Curry.

Visitors Present: Executive Director of Centerville Washington Park District Arnie Biondo, Thurgood Marshall High School English Teacher Mary McKnight, and St. Helen Elementary Physical Education Teacher Lisa Simmons.

Minutes: The BOPC was presented with the minutes of the regular meeting for May 11, 2017. On a motion by Commissioner Bieser, the minutes were approved.

Financial Reports: The BOPC was presented with MetroParks' May 2017 Financials and the approved list of bills for May 1 – 31, 2017. On a motion by Commissioner Davis, the BOPC accepted the May 2017 financial reports, as presented.

Outstanding Teacher Award: Five Rivers MetroParks' Outstanding Teacher Awards were presented. John Huston, multi-age teacher at the Nicholas Residential Treatment Center, recipient of the Rising Star Award, was unable to attend the meeting. Mary McKnight was presented with the Leader Award, and Lisa Simmons was presented with the Lifetime Achievement Award.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for May 2017.

Planning & Projects Overview: The BOPC was presented with an overview of Planning & Projects operations. Areas of responsibility include Park and system-wide planning, site design and engineering, bidding and construction project management, and land acquisition.

Capital Improvement Requests: Executive Director Benná requested approval of a change order to the contract with Stull Woodworks for the repairs and modifications to the Cox Arboretum Observation Tower. This phase of work will allow for the procurement and fabrication of new materials, site work and disassembly. The change order amount of \$390,465 includes costs for the Construction Management fee in the amount of \$25,275, and the construction "Guaranteed Maximum Price" (GMP) in the amount of \$365,190. On a motion by Commissioner Bieser, the BOPC approved the request, as presented.

Budget Appropriation/Transfer Resolutions:

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-023 for the transfer of funds within the general fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-023.
- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-024 for the transfer of funds from the general fund to the capital fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-024.

Capital Fund Resolution(s): Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-025, revising Resolution No. 17-022, for capital fund appropriations within existing or new projects. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-025

Other Business:

- Commissioner Bieser noted that he recently attended the opening of Mad River Gorge & Nature Preserve in Clark County, near Springfield. The new rock climbing spot broadens opportunities for outdoor adventure in the region.
- Commissioner Pippenger noted that the dining options in the downtown area are very limited on Sundays and that the opening of 2nd Street Market on Sundays provides some great dining alternatives.

Visitor Comments: No comments.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on July 18, 2017, at 3:00 p.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 4:10 p.m.

Attest: Leban A. Benná

Approved:

President Alan F. Pippenger