

**MINUTES OF WORK SESSION  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

November 17, 2017

A meeting of the Board of Park Commissioner (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3<sup>rd</sup> Floor, Dayton, OH, on November 17, 2017, and convened at 12:05 p.m. on a roll call vote by the Board of Park Commissioners.

**Present:** Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Finance Manager Jennifer Grusenmeyer, and Executive Assistant Christianna Romer.

**Other Business:**

- Proposed 2018 Five Rivers MetroParks Budget: Executive Director Benná and Chief of Administration Bill Tschirhart presented and discussed the 2017 year-end budget estimate and the proposed 2018 budget.
- Proposed changes to the BOPC Bylaws: Staff is reviewing changes to the BOPC Bylaws that are necessary due to FRMP becoming its own fiscal agent. Changes will be presented to the BOPC for approval at the December meeting.
- Proposed 2018 BOPC meeting dates: The BOPC was presented with proposed meeting dates for 2018 to be reviewed at the December BOPC meeting.

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on December 8, 2017, at 7:30 a.m. at Cox Arboretum, 6733 Springboro Pike, Dayton, OH. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Adjournment:** On a motion by Commissioner Davis, the BOPC adjourned the meeting at 12:52 p.m.

Approved:

  
President Alan F. Pippenger

Attest: Rebecca A. Benná