

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

August 18, 2017

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on August 18, 2017, and convened at 7:35 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:** Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Finance Manager Jennifer Grusenmeyer, Human Resource Manager Antoine Tweedie, Project Manager Joe Zimmerman, Manager of Research/Analysis Amy Forsthoefel, Creative Services Specialist Josh Koenig, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

**Visitors Present:** Paul Lamberger

**Minutes:** The BOPC was presented with the minutes of the regular meeting for July 18, 2017. On a motion by Commissioner Davis, the minutes were approved.

**Financial Reports:** The BOPC was presented with MetroParks' July 2017 Financials and the approved list of bills for July 1 – 31, 2017. On a motion by Commissioner Davis, the BOPC accepted the July 2017 financial reports, as presented.

**Law Enforcement Activity:** The BOPC was presented with the Law Enforcement Activity Report for July 2017.

**Five Rivers MetroParks (FRMP) Foundation Update:** The BOPC was presented with the following updates:

- FRMP Foundation Updates:
  - The Foundation has kicked off an annual fundraising program – the Champion Program.
  - The Adventure Central Campaign for the kitchen renovation goal is \$480,000. The Philanthropy Department is in the process of applying for \$250,000 in grant requests. The first set of applications will go to the Iddings Foundation, Mathile Family Foundation, and the CareSource Foundation.
- The Wegerzyn Gardens Foundation Annual Garden Party is September 14.

**Q2 2017 Activity Report:** The BOPC was presented with the MetroParks Activity Report for the second quarter of 2017.

### **Professional Services Contract(s):**

- Executive Director Benná requested approval of a \$140,000 change order to MetroParks contract with Stull Woodworks, LLC to add re-assembly of the observation tower at Cox Arboretum MetroPark to the existing contract. On a motion by Commissioner Davis, the BOPC approved the request, as presented.
- Executive Director Benná requested approval to enter into a one-year agreement, with an option to renew for two additional years, with LSC Communications to print and ship three issues of ParkWays magazine in an amount not to exceed \$98,000. On a motion by Commissioner Bieser, the BOPC approved the request, as presented.

### **Budget Appropriation/Transfer Resolution(s):**

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-029 for the transfer of funds within the general fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-029.
- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-030 for the transfer of funds from the general fund to the capital fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-030.

### **Capital Fund Resolution(s):**

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-031, revising Resolution No. 17-028, for capital fund appropriations within existing or new projects. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-031.

### **Other Resolution(s):**

- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 17-032 to declare its intent to select public depositories to hold the Board's funds. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-032
- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 17-033 to designate depositories for FRMP funds. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-033.

### **Other Business:**

- Executive Director Benná presented the BOPC and Mr. Curry with the FRMP 2016 Annual Report. The report is also available online at [www.metroparks.org](http://www.metroparks.org).
- FRMP Fountains' wind velocity and angle sensor settings have been adjusted and the fountains are now working consistently. One fountain is still down because of a motor issue. We are waiting for parts to make the repair.
- The May 7 – 10, 2017 International Trails Symposium, held in Dayton, was highlighted in the summer 2017 edition of OPRA Connection magazine.

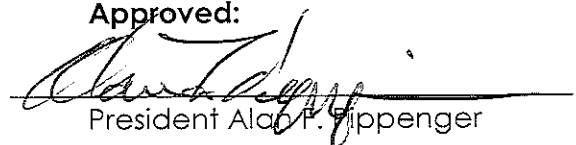
- Dayton Riverfront Master Plan consultants, Sasaki Associates, Inc., held public input and stakeholder input meetings yesterday and today.
- Burges & Burges Strategists conducted listening sessions with members of the public, FRMP staff, and volunteers earlier this week. They will be conducting in-depth telephone interviews with leaders of our community in September for community research and funding opportunities. The Commissioners will be contacted within the next month for interviews. We will schedule a presentation to the Commission once data collection is complete.
- Upcoming events:
  - Breakfast on the Farm – Volunteer recognition event at Possum Creek MetroPark August 26, 2017.
  - African American Cultural Festival at Island MetroPark August 19, 2017.
  - Hispanic Heritage Festival at RiverScape MetroPark September 16, 2017.
  - Wagner Subaru Outdoor Experience at Eastwood MetroPark October 7 & 8, 2017.
- Commissioner Bieser is concerned that with the Montgomery County Fair's move to Arthur Fisher Park, the connection between urban youth and our agricultural heritage may be lost. He thinks there may be an opportunity for us to work with partners like UD, 4H, OSU Extension and the Fair Board, to make sure that doesn't happen.
- Commissioner Pippenger expressed concern about some of the debris; including large rocks, logs, and trees near River Run. Staff indicated that the MetroParks' policy states that if there is an actual blockage, it will be removed. If the debris is just sitting on the rocks or bank, and is not blocking the chutes, it will be left until the next high water event moves it along.

**Visitor Comments:** No comments.

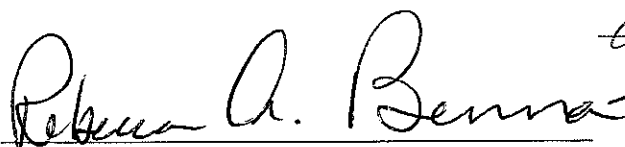
**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on September 15, 2017, at 7:30 a.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Adjournment:** On a motion by Commissioner Bieser, the BOPC adjourned the meeting at 8:36 a.m.

Approved:

  
 President Alan P. Pippenger

Attest:

  
 Rebecca A. Benna