

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

April 14, 2017

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on April 14, 2017, and convened at 7:35 a.m. on a roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Community Engagement Trish Butler, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Human Resources Debra Jackson, Director of Parks & Conservation Chris Pion, Facilities & Equipment Manager Richard Alder, Finance Manager Jennifer Grusenmeyer, Planning Manager Eric Sauer, Project Manager Joe Zimmerman, Lieutenant Mark Arendt, Business Services Manager Trevor Hagedorn, RiverScape Manager Sidney Gnann, Park Manager Matt Stevens, Business Operations Coordinator James Carter, Business Services Coordinator Jennifer Morris, P/T Team Leader Christy Ludwig, Executive Assistant Christianna Romer, and Legal Counsel Robert Curry.

Visitors Present: None

Minutes: The BOPC was presented with the minutes of the regular meeting for March 13, 2017. On a motion by Commissioner Davis, the minutes were approved.

Financial Reports: The BOPC was presented with MetroParks' March 2017 Financials and the approved list of bills for March 1 – 31, 2017. On a motion by Commissioner Bieser, the BOPC accepted the March 2017 financial reports, as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for March 2017.

Public Safety Overview Presentation: The BOPC was presented with an overview of Public Safety which includes Ranger Operations and Ranger Administration/Safety.

2016–2017 Ice Rink Season Highlights Presentation: The BOPC was presented with Highlights of the 2016 – 2017 Season at the Ice Rink including Ice Rink and Café sales, seasonal attendance, and sponsorships.

Capital Improvement Requests: Executive Director Benná requested approval to award a contract in the amount of \$508,630 to E. Lee Construction, Inc. for the Cox Arboretum MetroPark Roof Replacement Project. On a motion by Commissioner

Davis and a recusal by Commissioner Pippenger, the BOPC approved the request to award the contract.

Professional Services Contract(s): Executive Director Benná requested permission to pay invoices, totaling \$62,085, from QEI Engineers for engineering work on the repair of the Cox Tree Tower. On a motion by Commissioner Bieser, the BOPC approved the request to pay the invoices.

Other Items:

- Executive Director Benná requested approval to release payment to Montgomery County for 2017 Worker's Compensation services. On a motion by Commissioner Bieser, the BOPC approved the request.
- Executive Director Benná requested approval and adoption of Resolution No. 17-013 to receive funding for paving projects from the Ohio Department of Transportation. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-013.

Budget Appropriation/Transfer Resolutions:

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-014 for the transfer of funds within the general fund. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-014.
- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-015 for the transfer of funds between the general fund and the capital fund and grant funds. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-015.

Capital Fund Resolution(s): Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-016, revising Resolution No. 17-012, for capital fund appropriations within existing or new projects. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-016.

Grants:

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-017 to accept a grant from the Ohio Department of Natural Resources for funding the 2017 Marine Patrol Assistance Program for Eastwood Lake. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-017
- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-018 to establish the grant budget for the 2017 Marine Patrol Assistance Grant. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-018.
- Finance Manager Jennifer Grusenmeyer requested approval and adoption No. 17-019 to apply for a Nature Works state funded grant for Phase Two funding for the Twin Valley Welcome Center. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-019.

Other Business: Executive Director Benná shared upcoming events with the BOPC:

- Adopt a Park – April 22 – various locations

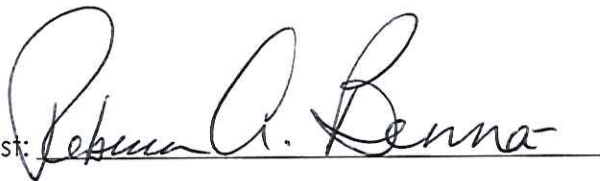
- River Run Ribbon Cutting – May 5 at 4:30 p.m. at RiverScape, 110 E. Monument Avenue in the park adjacent to the RiverScape River Run feature.
- Law Enforcement Memorial – May 5 at 11:00 a.m. at River Scape MetroPark.
- Cycling Summit – May 5 – all day at Wright State University.
- International Trails Symposium – May 7 – 10 at various locations.
 - Free Public Event May 7 from 12 – 5 p.m. at the Dayton Convention Center.
 - Tails Rock Party & Live Auction – May 8 from 7 – 11 p.m. at RiverScape MetroPark.

Visitor Comments: No comments.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on May 11 2017, at 2:30 p.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 8:46 a.m.

Attest:



Approved:



President Alan F. Pippenger