

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

February 9, 2018

A meeting of the Board of Park Commissioner (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, Ohio, on February 9, 2018, and convened at 7:32 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Jessica Saunders, Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing & Public Engagement Trish Butler, Director of IT Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Finance Manager Jennifer Grusenmeyer, Facilities & Equipment Manager Richard Alder, Research and Analysis Manager Amy Forsthoefel, Human Resources Manager Antoine Tweedie, Project Manager Joseph Zimmerman, Outdoor Recreation Manager Brent Anslinger, Outdoor Recreation Coordinator Randy Ryberg, Special Events Specialist Margaret Mueller, Creative Services Specialist Josh Koenig, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger, Jill Billman-Royer and Bill Burges

Minutes: The BOPC was presented with the minutes of the regular meeting for January 12, 2018. On a motion by Commissioner Davis, the minutes were approved.

Financial Reports: The BOPC was presented with updated December 2017 Financials, January 2018 Financials, and the approved list of bills for January 1–31, 2018. On a motion by Commissioner Davis, the BOPC accepted the financial reports, as presented.

Ohio Parks and Recreation Association (OPRA) Award of Excellence 1st Place Award Presentation: Outdoor Recreation Manager Brent Anslinger, Recreation Coordinator Randy Ryberg, and Special Events Specialist Margaret Mueller presented the BOPC with the 1st Place OPRA Award of Excellence in the Special Event Category received for the 2017 National Bike to Work Pancake Breakfast.

Community Research Update: Jill Billman-Royer, Senior Vice President, Burges & Burges Strategists, shared an overview and results of community research conducted in 2017.

Law Enforcement Activity: The Law Enforcement Activity Reports for December 2017 and January 2018 were presented to the BOPC for review.

Q4 2017 Activity Report: Research and Analysis Manager Amy Forsthoefel presented the BOPC with the Q4 2017 Activity Report.

Budget Adjustment Resolution: Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 18-003 to adjust appropriations in the general fund, capital fund, and grant funds. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 18-003.

Professional Service Contract: Executive Director Benná requested approval to award a contract to Choice One Engineering, in the amount of \$79,000, for the design work related to the district-wide paved trail resurfacing project. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Request to work with a Commissioner: Executive Director Benná requested authorization to work with the first available commissioner to purchase fleet vehicles, in an amount not to exceed \$356,050, from the 2018 budget. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

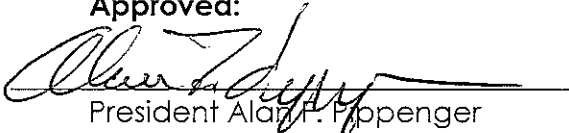
Other Business: None

Visitor Comments: Mr. Lamberger commented on the Community Research Update presented by Ms. Billman-Royer.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on March 12, 2018, at 3:00 p.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 9:12 a.m.

Attest: Rebecca A. Benná

Approved:

President Alan F. Poppenger