

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

January 13, 2017

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on January 13, 2017, and convened at 7:36 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:** Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Administration Bill Tschirhart, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Director of Outdoor Connections Amy Dingle, Director of Information Technology Tim Clark, Director of Marketing & Community Engagement Trish Butler, Lieutenant Adrian Sargent, Finance Manager Jennifer Grusenmeyer, Project Manager Joe Zimmerman, Planning Manager Eric Sauer, Marketing Manager Kristen Wicker, Regional Park Manager Chris Pion, Executive Assistant Chris Romer, and Legal Counsel Robert Curry.

**Visitors Present:** Paul Lamberger

**Minutes:** The BOPC was presented with the minutes of the regular meeting for December 9, 2016. On a motion by Commissioner Davis, the minutes were approved.

**Financial Reports:** The BOPC was presented with MetroParks' December 2016 Financials and the approved list of bills for December 1 – 31, 2016. On a motion by Commissioner Bieser, the BOPC accepted the December 2016 financial reports, as presented.

**Law Enforcement Activity:** The BOPC was presented with the Law Enforcement Activity Report for December 2016.

**Board Election of Officers:** Commissioner Bieser nominated Commissioner Pippenger as President of the BOPC. The BOPC approved and Commissioner Pippenger accepted the nomination. Commissioner Bieser nominated Commissioner Davis as Vice President of the BOPC. The BOPC approved and Commissioner Davis accepted the nomination.

**Award Presentation:** Executive Director Benná announced that Five Rivers MetroParks was named the #1 Most Visited Attraction in the Dayton-Area in 2016 by the Dayton Business Journal.

**GovDeals Resolution:** Executive Director Benná requested approval and adoption of Resolution 17-001 for MetroParks' to declare and dispose of surplus property via internet auction on [www.govdeals.com](http://www.govdeals.com) in 2017. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-001 as presented.

**Capital Improvement Request:** Executive Director Benná requested permission to bid the Rivers Edge Renovation Project for bankside improvements related to the River Fund Project. On a motion by Commissioner Bieser, the BOPC approved the request as presented.

**Grant(s):** Executive Director Benná requested approval to enter into an agreement with the Montgomery County Land Reutilization Corporation for a \$50,000 grant to help fund development of the Dayton Riverfront Master Plan. On a motion by Commissioner Davis, the BOPC approved the request as presented.

**Professional Service Contract(s):** Executive Director Benná requested approval to issue a Request for Qualifications (RFQ) for a Construction Manager contract to address structural issues at the Cox Tree Tower and to request that the Board delegate its authority to a single Board member for approval to award the contract. On a motion by Commissioner Davis, the BOPC approved the request to issue the RFQ and for the first available Commissioner to approve award of the contract.

**Budget Appropriation/Transfer Resolutions:**

- Executive Director Benná requested approval and adoption of Resolution No. 17-002 for the transfer of funds within the general fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-002.
- Executive Director Benná requested approval and adoption of Resolution No. 17-003 for the transfer of funds between the general fund and the capital fund. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-003.

**Capital Fund Resolution(s):** Executive Director Benná requested approval and adoption of Resolution No. 17-004, revising Resolution No. 16-044, for capital fund appropriations within existing or new projects. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-004.

**Other Business:**

- Adventure Central will host a reception on January 30, 2017 at 5:15 p.m. to honor Marvin Olinsky for his recent induction into the National 4-H Hall of Fame.
- Chris Pion has been selected for the position of Park & Conservation Director. His appointment is effective January 23, 2017.

**Visitor Comments:** No comments

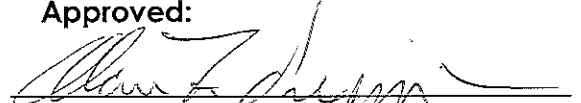
**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on February 10, 2017, at 7:30 a.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> floor, Dayton, Ohio. The BOPC directed the

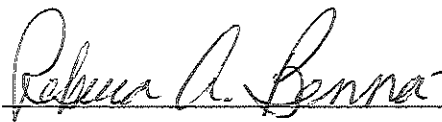
Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Adjourn to Executive Session:** By roll call vote, following a motion by Commissioner Davis, the BOPC voted to adjourn to Executive Session commencing at 8:38 a.m. for the purpose of discussing property items. The open session reconvened at 9:08 a.m. with no further BOPC public business conducted.

**Adjournment:** On a motion by Commissioner Davis, the BOPC adjourned the meeting at 9:08 a.m.

**Approved:**

  
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President Alan F. Pippenger

Attest:   
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