

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

October 9, 2017

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on October 9, 2017, and convened at 3:04 p.m. on a roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Marketing Trish Butler, Director of Information Technology Tim Clark, Director of Human Resources Debra Jackson, Director of Parks & Conservation Chris Pion, Finance Manager Jennifer Grusenmeyer, Business Operations Manager Trevor Hagedorn, Project Manager Joseph Zimmerman, Public Market Manager Jimmy Harless, Account Specialist Jonathan Bermick, Landscape Architect Alex Clark, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: Angela and Bart Replogle

Minutes: The BOPC was presented with the minutes of the regular meeting for September 15, 2017. On a motion by Commissioner Davis, the minutes were approved.

Financial Reports: The BOPC was presented with MetroParks' September 2017 financials and the approved list of bills for September 1 – 30, 2017. On a motion by Commissioner Davis, the BOPC accepted the September 2017 financial reports, as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for September 2017.

2nd Street Market Sunday Hours Pilot Program Update: The BOPC was presented with an analysis of the 2nd Street Market Sunday Hours Pilot Program. Three performance indicators were utilized to measure the success of the program. Attendance, customer surveys, and vendor surveys, indicated that the pilot program exceeded expectations resulting in a recommendation from Business Operations to resume Sunday market hours June 3, 2018 – December 31, 2018.

Property Easement(s):

- Executive Director Benná requested approval to grant an easement to allow road access across surplus property on the west side of Old Canal Road adjacent to the northernmost segment of the Great Miami

Recreation Trail in Montgomery County. The property blocks road access to another property to the west. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Budget Appropriation/Transfer Resolution(s):

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 17-036 for the transfer of funds within the general fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 17-036.

Other Resolution(s):

- Executive Director Benná requested approval and adoption of Resolution No. 17-037, to appoint the Chief of Administration, William J. Tschirhart as Treasurer for Five Rivers MetroParks effective January 1, 2018. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-037.
- The BOPC postponed consideration of Resolution No. 17-038 to the November 17, 2017 BOPC Meeting.
- The BOPC postponed consideration of Resolution No. 17-039 to the November 17, 2017 BOPC Meeting.
- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 17-040 to authorize the Five Rivers MetroParks Treasurer to sign checks on behalf of Five Rivers MetroParks effective January 1, 2018. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 17-040.

Other Business:

- New staff members were introduced. Alex Clark is the new Landscape Architect for Planning & Projects and Jonathan Bermick is the new Account Specialist for Finance.

Visitor Comments: No comments.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on November 17, 2017, at 10:00 a.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio. A work session will follow the regular meeting. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

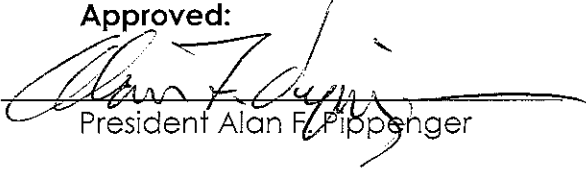
Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 3:42 p.m. for the specific purpose of discussing one property item.

Reconvene Open Session: On a motion by Commissioner Davis, the BOPC elected to reconvene at 4:07 p.m.

Grants: Executive Director Rebecca Benná requested approval to apply for a Clean Ohio Grant for the Wesleyan MetroPark Expansion Project at a total grant request of \$311,502. MetroParks' share will be zero dollars. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 4:14 p.m.

Approved:



President Alan F. Pippenger

Attest: 