

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

October 11, 2016

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on October 11, 2016, and convened at 4:01 p.m. on a roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Irvin G. Bieser, Jr., Executive Director Rebecca A. Benná, Chief of Administration Bill Tschirhart, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Director of Marketing & Public Engagement Trish Butler, Director of Human Resources Debra Jackson, Director of Parks & Conservation Michael Enright, Director of Outdoor Connections Amy Dingle, Director of Information Technology Tim Clark, Finance Manager Jennifer Grusenmeyer, Marketing Manager Kristen Wicker, Creative Services Specialist Josh Koenig, Administrative Lieutenant Adrian Sargent, Executive Assistant Chris Romer, and Legal Counsel Robert Curry.

Visitors Present: Chuck Fenstermacher

Minutes: The BOPC was presented with the minutes of the regular meeting for September 9, 2016. On a motion by Commissioner Bieser, the minutes were approved.

Financial Reports: The BOPC was presented with MetroParks' September 2016 Financials and the approved list of bills for September 1 – 30, 2016. On a motion by Commissioner Bieser, the BOPC accepted the September 2016 financial reports, as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for September 2016.

Agency Accreditation Presentation: The Executive Director presented the BOPC with a Certificate from the Commission for Accreditation of Park and Recreation Agencies (CAPRA) stating that Five Rivers MetroParks was awarded Agency Accreditation on October 4, 2016 in St. Louis, MO at the National Recreation and Park Association (NRPA) annual meeting. A short presentation, detailing the process and benefits of accreditation, was presented.

Contracts/Leases: Executive Director Benná requested approval for FRMP to enter into a lease with the German Club Edelweiss for the property on Wenger Road. On a motion by Commissioner Davis, the BOPC approved the request, as presented.

Budget Transfer Resolutions:

- Executive Director Benná requested approval and adoption of Resolution No. 16-032, for appropriation transfers within the general fund. On a motion by Commissioner Davis, the BOPC approved Resolution No. 16-032, as presented.
- Executive Director Benná requested approval and adoption of Resolution No. 16-033, for the transfer of funds from the general fund to the capital fund. On a motion by Commissioner Davis, the BOPC approved Resolution No. 16-033, as presented.

Capital Fund Resolution: Executive Director Benná requested approval and adoption of Resolution No. 16-034, revising Resolution No. 16-031, for appropriation adjustments and transfers within the capital fund. On a motion by Commissioner Davis, the BOPC approved Resolution No. 16-034, as presented.

Other Business: The BOPC presented Michael Enright, Director of Parks and Conservation, with Resolution No. 16-035; thanking him for his dedication and service to FRMP.

Visitor Comments: No comments

Next Board Meeting:

- The BOPC agreed to hold the following regularly scheduled meetings:
 - November 18, 10:00 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio. A work session will immediately follow the meeting.
 - December 9, 7:30 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio.
- The BOPC directed the Secretary of the Board to give notice of these meetings and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Bieser, the BOPC adjourned the meeting at 4:35 p.m.

Approved:


President Alan F. Pippenger

Attest: _____