

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

October 12, 2012

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks', Cox Arboretum MetroPark, 6733 Springboro Pike, Dayton, OH, on October 12, 2012, and convened at 8:05 a.m. on roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Karen L. Davis, Vice President Irvin G. Bieser, Jr.; Commissioner Alan F. Pippenger, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Finance and Business Robert Johnson, Director of Human Resources Debra Jackson, Director of Conservation David Nolin, Chief of Rangers Mark Hess, Business Manager Jennifer Grusenmeyer, Development Director Rosie Melia, Conservation Manager Mary Klunk, Conservation Biologist Mike Enright, Project Manager Joe Zimmerman, Software Administrator Dustin Short and legal counsel Bob Curry.

Visitor Recognition: No outside visitors or new employees were in attendance.

Minutes: The BOPC was presented with the minutes of the regular meeting for September 14, 2012. Commissioner Bieser asked that on the first page under Staff Reports the word over be changed to overview and on page three, under Other Business, the second paragraph be reworded to make more sense. On motion by Commissioner Bieser and second by Commissioner Pippenger the minutes were approved as presented. The BOPC was also presented with the minutes from the work session for September 14, 2012. On motion by Commissioner Bieser and second by Commissioner Pippenger the minutes were approved as presented.

Financial Reports: The BOPC was presented with MetroParks' September, 2012 financials and approved list of bills for September 1 – 30, 2012. Director of Finance and Business Bob Johnson gave a brief overview of current revenues and expenses. Commissioner Pippenger asked how mitigation legislation affects MetroParks. Director of Conservation Dave Nolin indicated that it is only going to affect State regulated banks. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC accepted MetroParks' September, 2012 financial reports as presented.

Easement Transfers: MetroParks requested approval to transfer easements and property totaling approximately 9.1 acres to Tipp City and Miami County Park District per the partnership agreement for the North Great Miami Recreation Trail per the intergovernmental agreement for this project. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

Staff Reports: The BOPC were presented with the Law Enforcement Activity report for September, 2012. Chief of Rangers Mark Hess gave a brief overview of information contained in the report. Following a brief discussion the BOPC thanked Mr. Hess for his information.

Executive Director Benná took this opportunity to commend staff on how they handled the recent suicide at Cox Arboretum MetroPark.

Deer Management Update: Conservation Biologist Mike Enright reported that MetroParks had given notice to neighbors of Hills and Dales MetroParks that MetroParks would be conducting deer culling activities in their area. Mr. Enright continued with a PowerPoint presentation that is being used for public informational purposes and indicated that culling at Hills and Dales MetroPark would begin the week of October 15 using three staff including a ranger sharpshooter. Following a brief discussion the BOPC thanked Mr. Enright for the information.

PBS Video – Reforestation: Executive Director Benná informed the Board that a video created by PBS will be shown at the NRPA National Conference next week. The video included information on protecting forests.

2012-2013 Amounts & Rates: Executive Director Benná requested approval and adoption of Resolution No. 12-039 accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Director of Finance and Business Bob Johnson explained that this is an annual request and estimates the tax levy income for the next year. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-039 as presented.

Professional Services Contract: Executive Director Benná requested authorization to award Bid No. 331 for the 2012 Invasive Plant Management contract to the following vendors at a total cost of \$65,000:

- Bladecutters in the amount of \$25,220 for Fecon work at Sugarcreek and Possum Creek MetroParks
- Vegetation Technologies in the amount of \$11,000 for cut and treat services at Taylorsville MetroPark
- Davey Resource Group in the amount of \$28,780 for basil treatment at Hills & Dales, Germantown and Twin Creek MetroParks and Shiloh Woods Conservation Area

Conservation Manager Mary Klunk indicated funding is available in the general fund. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC approved the request as presented.

Capital Outlays – Improvements: Executive Director Benná requested authorization to re-bid the construction of the Mad River Run project at an estimated project cost of \$199,460. The previous estimate was \$98,450. Project Manager Joe Zimmerman explained how the engineer arrived at the new estimate and explained why there was such a difference between the new estimate and the old. Mr. Zimmerman went on to explain that the additional funding was found in the general fund from unspent project dollars. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

Grant Budget Adjustments: Business Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No. 12-040 revising Resolution No. 12-007 for the appropriation adjustments in the Mad River Run Grant budget. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-040 as presented.

Budget Adjustment Resolutions: Business Manager Jennifer Grusenmeyer requested adoption and approval of the following resolutions:

- Resolution No. 12-041 for the transfer of funds within the general fund. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-041 as presented.
- Resolution No. 12-042 for the transfer of funds between the general fund and other funds. On motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC adopted Resolution No. 12-042 as presented.
- Resolution No. 12-043 revising Resolution No. 12-038 for the adjustment and appropriation of projects within the Capital Projects Fund. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-043 as presented.

Other Business: Deputy Director Carrie Scarff indicated that an announcement would be made on October 25 relaying that the \$4 million funding for the Dayton River Run project has been received.

Executive Director Benná announced that MetroParks would be receiving an NRPA award for the reforestation video created by Marketing and Conservation. This award will be presented

at the NRPA Annual Conference next week.

Director of Conservation Dave Nolin announced that former Executive Director Marvin Olinsky would be receiving the Legion of Honor Award next week.

Visitor Comments: No comments were made.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting and tour on November 6, 2012, commencing at 3:00 p.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio. The BOPC agreed to hold a Work Session on November 30, 2012, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of these meetings and all subsequent meetings pursuant to the rule adopted by the BOPC.

Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote following motion by Commissioner Bieser and second by Commissioner Pippenger, the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 9:12 a.m. for the specific purpose of discussing one land matter. On motion by Commissioner Bieser and second by Commissioner Pippenger the open session reconvened at 9:38 a.m.

Open Session: Director of conservation Dave Nolin requested authorization to submit a grant application to the Clean Ohio Open Space Fund administered by the Ohio Public Works Commission. Contingent upon award of the grant, MetroParks would request authorization to purchase four acres from Mary Lee Pregon at Twin Creek MetroPark at a total cost of \$23,000 including the local match of \$5,750. This grant would protect the Twin Creek Corridor and improve horse trail alignment. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

The meeting continued with a tour of Cox Arboretum MetroPark.

Adjournment: By roll call vote, following motion by Commissioner Bieser and second by Commissioner Pippenger, the BOPC adjourned the meeting at 11:45 a.m.

Attest:





President Karen L. Davis