

**Minutes of Regular Meeting  
Board of Park Commissioners  
Five Rivers MetroParks**

October 9, 2015

President Irv Bieser called to order the Board of Park Commissioners Board meeting on October 9, 2015 at 7:35 a.m.

**Present:** Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger, Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Acting Director of Conservation Michael Enright, Director of Human Resources Debra Jackson, Director of Business Services Bill Tschirhart, Chief Ranger Mark Hess, Director of Park Services and Legislative Affairs Karen Hesser, Director of Outdoor Connections Amy Dingle, Director of Marketing Trish Butler, Director of Development Beth Redden, Finance Manager Jennifer Grusenmeyer, Park Planner Eric Sauer, Regional Manager Ron Bicknell, Riding Center Manager Katherine Berg, Program Manager Brent Anslinger, Recreation Coordinator Angela Sheldon and Legal Counsel Robert Curry.

**Visitor Recognition:** Commissioner Bieser asked visitors to introduce themselves. Ben Kohls, Renee Jutte, Sharon Chang and Matthew Shellcroft were attending for course credit at Wright State University. The following Five Rivers MetroParks Foundation Board members were also in attendance including: Foundation President Mike Brigner, Foundation Treasurer Jim Gross, and board members Virgilio Acevedo, Regina Holman, Leslie King, Vince McKelvey and Jeff Siebenthaler.

**Minutes:** On a motion by Commissioner Pippenger, the BOPC approved the minutes of the September 11, 2015, regular meeting.

**Financial Reports:** Director of Business Services Bill Tschirhart presented the BOPC with MetroParks' September, 2015 financials and the approved List of Bills for September 1-30, 2015.

Commissioners asked about the status of the Wetland Bank revenue and Acting Director of Conservation Michael Enright gave the Board a brief update.

On a motion by Commissioner Davis, the BOPC approved the September, 2015 financials as presented. The approved list of bills was noted.

**Staff Reports:**

**Five Rivers MetroParks Foundation Update:** Director of Development Beth Redden gave an overview of how the Five Rivers MetroParks Foundation. Ms. Redden introduced Foundation President Mike Brigner who introduced the remaining Foundation board members. Mr. Brigner explained the board structure, meetings, current finances and fundraising efforts.

Master Plan Update: Executive Director Benná and Park Planner Eric Sauer provided an overview of the Master Plan tasks completed to date and what still needed to be completed.

Law Enforcement Activity: Chief Ranger Mark Hess presented the BOPC the law activity report for September, 2015. Mr. Hess recognized Ranger Detective Jeremy Fritz for his work on the theft at Englewood MetroPark and finding the suspects.

## **Personnel**

2016 Health Insurance – Director of Human Resources Debra Jackson provided information on the 2016 Health Insurance quotes and requested authorization to enter into a contract with United Health Care for MetroParks Group Health Insurance for 2016 in the amount of \$1,588,000. Following a brief discussion and on a motion by Commissioner Davis the BOPC approved the request as presented.

AFSCME Labor Contract: Director of Human Resources Debra Jackson requested approval to accept the contract for the 2015-2018 AFSCME labor contract. The agreement will be retroactive back to April 2015. On a motion by Commissioner Pippenger the BOPC approved the request as presented.

**Surplus Property-** Executive Director Benná requested approval to declare a Carriage Hill Riding Center animal surplus. The 19-year old Percheron Quarter-horse cross mare is unsuitable due to her temperament and inability to adapt to its new environment. The mare was donated by a private citizen last year and is valued at less than \$2,500. On a motion by Commissioner Davis the BOPC declared the animal surplus.

**Capital Improvement Request** – Executive Director Benná requested authorization to solicit bids for the Possum Creek MetroPark water-line replacement project. The estimate is \$67,000 and funding is available in the General Fund. The existing water line infrastructure at Possum Creek MetroPark is aging and has been plagued by numerous leaks and is in need of constant repair. On a motion by Commissioner Pippenger the BOPC approved the request as presented.

**Budget Adjustment Resolution** – Finance Manager Jennifer Grusenmeyer requested approval and adoption of the following Resolutions:

- Resolution No 15-039 for the repayment of inter-fund loans back into the general fund. On a motion by Commissioner Bieser the BOPC adopted Resolution No 15-039.
- Resolution No 15-040 for the transfer of funds within the general fund. On a motion by Commissioner Davis the BOPC adopted Resolution No 15-040.
- Resolution No 15-041, revising Resolution No 15-038 for the transfer and appropriation of funds within the capital fund. On a motion by Commissioner Davis the BOPC adopted Resolution No 15-041.

## **Other Business:**

- Midwest Outdoor Experience (MOX) - Deputy Director Carrie Scarff noted that MOX was a success despite the weather and commended staff on a well done

event. Executive Director Benná specifically recognized Program Manager Brent Anslinger for his efforts organizing the event.

- Partners for the Environment Lifetime Achievement Award – Executive Director Benná congratulated Commissioner Bieser for recently receiving the Partners for the Environment Lifetime Achievement Award and thanked him for his contributions to conservation.

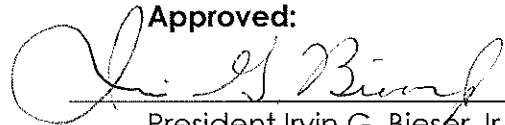
**Visitor Comments:** None.

**Next Board Meeting** - The BOPC agreed to hold the next regularly scheduled meeting on November 13, 2015, commencing at 7:30 a.m. and a work session meeting commencing at 9:30 a.m. on November 13, 2015, at MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of these meetings and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Tour of Facilities:** The Commissioners, Foundation Board Members and staff boarded a bus for a tour of the Ummel property at Germantown MetroPark, Twin Valley Welcome Center site, Possum Creek MetroPark camping area, and the RiverScape River Run Area.

**Adjournment:** Following a motion by Commissioner Pippenger, the BOPC adjourned the meeting at 12:41 p.m.

**Approved:**



President Irvin G. Bieser Jr.

Attest:

