

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

October 7, 2014

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks' Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on October 7, 2014, and convened at 2:04 p.m. on a roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger; Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Conservation Dave Nolin, Director of Human Resources Debra Jackson, Director of Parks and Legislative Services Karen Hesser, Director of Development Beth Redden, Chief Ranger Mark Hess, Director of Marketing Trish Butler, Director of Outdoor Connections Amy Dingle, Director of Business Services Bill Tschirhart, Business Manager Jennifer Grusenmeyer, IT Manager Tim Clark, Conservation Manager Michael Enright, Conservation Specialist Grace Cochran, Conservation Technician Alyssa Balter and legal counsel Robert Curry.

Visitor Recognition: No visitors.

Minutes: The BOPC was presented with the minutes of the regular meeting for September 12, 2014. Commissioner Bieser asked that we include a reference to the Leland property in the section "Reconvene Open Session". On a motion by Commissioner Bieser and second by Commissioner Davis the minutes of the September 12, 2014, regular meeting were approved.

Financial Reports: The BOPC was presented with MetroParks' September, 2014 financials and the Approved List of bills for September 1 – 30, 2014. Business Manager Jennifer Grusenmeyer highlighted revenues and expenses. Following a brief discussion and on a motion by Commissioner Bieser and second by Commissioner Davis, the BOPC accepted MetroParks' September, 2014 financial reports as presented.

Staff Reports:

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity report for September, 2014. Chief Ranger Mark Hess gave a brief overview of information contained in the report. Following a brief discussion, the BOPC thanked Mr. Hess for his information.

Go Nuts!: Director of Conservation Dave Nolin introduced the Conservation staff that included Conservation Manager Mike Enright, Conservation Specialist Grace Cochran and Conservation Technician Alyssa Balter.

Conservation Manager Mike Enright began a PowerPoint presentation by explaining why reforestation is important and what led to the need for this initiative.

Director of Marketing Trish Butler continued by explaining how the marketing campaign relates to the strategic plan goal; Engage the Community; Create a Community Conservation Culture. The campaign goal is to collect 57,000 seeds. Ms. Butler explained they were able to reuse media from 2012 & 2013 campaigns.

Conservation Specialist Grace Cochran reported on the overwhelming response MetroParks has received. The Conservation Department has received bags and buckets of seeds from the public.

Conservation Technician Alyssa Balter concluded the presentation explaining how the seeds are checked for viability and what steps are taken to insure the seeds collected have a chance to become the next forest.

The Commissioners thanked everyone for their information.

Budget Transfer and Capital Project Fund Resolutions: Business Manager Jennifer Grusenmeyer requested approval and adoption of the following resolutions:

- Resolution No. 14-031 for the transfer of funds within the General Fund. On a motion by Commissioner Pippenger and second by Commissioner Davis the BOPC adopted Resolution No. 14-031 as presented.
- Resolution No. 14-032 for the transfer of funds between the General Fund, Grant Funds and the Capital Projects Fund. On a motion by Commissioner Pippenger and second by Commissioner Davis the BOPC adopted Resolution No. 14-032 as presented.
- Resolution No. 14-033, revising Resolution No. 14-030, for the adjustment of funds in the Capital Projects Fund on a motion by Commissioner Bieser and second by Commissioner Davis the BOPC adopted Resolution No. 14-033 as presented.

2015 Board Meeting Schedule Draft: The Commissioners were provided a draft of the 2015 Board meeting dates. Updates will be gathered at the November or December meeting.

Other Business: Director of Development Beth Redden gave a brief update on the Five Rivers MetroParks Foundation. The Foundation did receive its IRS determination. Ms. Redden also indicated that they have a good list of potential Board members.

Deputy Director Carrie Scarff gave a brief update on the RiverScape River Run project schedule and noted that media interviews were conducted outlining the changes to the project and construction schedule changes.

Director of Conservation Dave Nolin informed the BOPC that MetroParks closed on the Larch Tree property.

Executive Director Benná noted that several staff including her would be attending the NRPA National Congress in Charlotte, North Carolina beginning October 13 – 16.

Commissioner Pippenger thanked staff for the presentation and noted that the community wants to help MetroParks and we give them quality opportunities to do

so.

Director of Outdoor Connections Amy Dingle noted that the Midwest Outdoor Experience (MOX) event was a success and noted that over 109 staff supported the event.

Visitor Comments: No visitor comments.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on November 14, 2014, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

The BOPC also scheduled two work sessions on November 14 immediately following the regular meeting and November 25 beginning at 7:30 a.m. Both will be held at MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio, with a tour of facilities immediately following the meeting. The BOPC directed the Secretary of the Board to give notice of these meetings and all subsequent meetings pursuant to the rule adopted by the BOPC.

Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote following a motion by Commissioner Bieser and second by Commissioner Davis, the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 2:59 p.m. for the specific purpose of discussing one property item and one personnel matter. On a motion by Commissioner Bieser and second by Commissioner Davis the open session reconvened at 3:19 p.m.

Reconvene Open Session: Director of Conservation Dave Nolin requested authorization to purchase a conservation easement on a 5-acre tract of land adjacent to Germantown MetroPark located at 6987 Boomershine Road at a total cost of \$16,500. On a motion by Commissioner Davis and second by Commissioner Pippenger the BOPC approved the request.

Business Manager Jennifer Grusenmeyer requested authorization to work with a Commissioner to accept or reject bids that may be received for the sale of Leland Center on October 16, 2014, or to proceed with the offer and purchase contract approved by the BOPC in September. On a motion by Commissioner Bieser and second by Commissioner Davis the BOPC approved the request to work with a Commissioner and noted that first available would be contacted.

Adjournment: By roll call vote, following a motion by Commissioner Davis and seconded by Commissioner Pippenger, the BOPC adjourned the meeting at 3:21 p.m.

Attest: Rebecca A. Benna

Irvin G. Bieser Jr.
President Irvin G. Bieser Jr.