

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

January 15, 2016

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks' Main Office, 409 E. Monument, 3rd Floor, Dayton, OH, on January 15, 2016, and convened at 7:32 a.m. on roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger; Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Chief Ranger Mark Hess, Director of Marketing Trish Butler, Director of Business Services Bill Tschirhart, Director of Human Resources Debra Jackson, Acting Director of Conservation Michael Enright, Regional Park Manager Chris Pion, Finance Manager Jennifer Grusenmeyer, Park Planning Manager Eric Sauer, IT Manager Tim Clark, Executive Management Assistant Christianna Romer, and Legal Counsel Robert Curry.

Visitors Present: None present.

Minutes: The BOPC was presented with the minutes of the regular meeting for December 4, 2015. On a motion by Commissioner Pippenger the minutes of the December 4, 2015 regular meeting were approved.

Financial Reports: The BOPC was presented with MetroParks' December 2015 Financials and the Approved List of Bills for –December 1 – 31, 2015. On a motion by Commissioner Davis the BOPC accepted the December 2015 financial reports as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for December 2015.

Camping Presentation: Director of Business Services Bill Tschirhart presented a proposed business plan that included proposed tiered pricing for 23 camping sites at 4 parks. The business plan follows the guidelines established in the agency's cost recovery plan.

Board Election of Officers: Commissioner Bieser nominated Commissioner Pippenger as President of the BOPC. The BOPC approved and Commissioner Pippenger accepted the nomination. Commissioner Bieser nominated Commissioner Davis as Vice President of the BOPC. The BOPC approved and Commissioner Davis accepted the nomination.

Awards Presentation: Executive Director Benná announced that Five Rivers MetroParks was named the #1 Most Visited Attraction in the Dayton-Area in 2015 by the Dayton Business Journal and 2nd Street Market was voted the 2015

Best of Dayton Best Farmers Market by Dayton Magazine for the 2nd year in a row. The Market was also voted the Best of Ohio Farmers Market by Ohio Magazine for the 3rd year in a row. The Market also won the Best of Dayton Best Farmers Market & Best Place to Buy Local by Dayton.com.

GovDeals Resolution: Executive Director Benná requested approval and adoption of Resolution 16-001 for MetroParks' to declare and dispose of surplus property via auction on www.govdeals.com in 2016. On a motion by Commissioner Pippenger, the BOPC adopted Resolution No. 16-001 as presented.

Budget Adjustment: Executive Director Benná requested approval and adoption of Resolution 16-002 to adjust the Discover Huffman Prairie Grant Budget. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 16-002 as presented.

ODOT Englewood West Park Paving Project: Executive Director Benná requested approval and adoption of Resolution 16-003 to approve the Maintenance of Traffic (MOT) Englewood Park, PID No. 102230 Paving Project at Englewood West Park. Funding for this project is through the Ohio Park Districts Roadwork Fund which is provided and funded through the Ohio Department of Transportation and is coordinated through the Ohio Parks and Recreation Association. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 16-003 as presented.

Capital Improvement Request: Executive Director Benná requested permission to bid Phase 1 of the renovation of the Twin Valley Welcome Center which includes renovation of the restrooms, creating space for Outdoor Connections activities, and space to house the ambassador animals. Project construction is estimated at \$212,000. The project will be partially funded through a \$102,000 grant from Nature Works. On a motion by Commissioner Pippenger, the BOPC approved the request to bid the renovation of the Twin Valley Welcome Center as presented.

Budget Transfer and Capital Fund Resolutions: Business Manager Jennifer Grusenmeyer requested authorization and approval for the following Resolutions:

- Resolution No. 16-004 to modify the 2015 general fund budget to transfer funds from various locations to an interfund loan code to cover encumbrances in the RiverScape River Run Grant until reimbursement is received from funders. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 16-004 as presented.
- Resolution No. 16-005 to loan funds from the general fund to the State and Local Grant Fund specifically in the RiverScape River Run Grant. On a motion by Commissioner Bieser, the BOPC adopted Resolution No. 16-005 as presented.

- Resolution No. 16-006 for the transfer of residual cash within the Capital Fund without increasing or decreasing appropriation in the fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 16-006 as presented.

Other Business:

- The Draft Comprehensive Master Plan will be discussed at a BOPC Work Session on February 9, 2016 at 12:30 p.m. at Five Rivers MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio.
- Public Open Houses have been scheduled for review of the Draft Comprehensive Master Plan on February 8, 6:00 – 8:00 p.m. at Cox Arboretum, 6733 Springboro Pike, Dayton, Ohio & February 9, 6:00 – 8:00 p.m. at MetroParks' Main Office.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on February 5, 2016, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3rd floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: By roll call vote, following a motion by Commissioner Davis the BOPC adjourned the meeting at 9:00 a.m.

Attest:

Rekha A. Berra

Approved:

Alan E. Pippenger
President Alan E. Pippenger

