

**Minutes of Regular Meeting
Board of Park Commissioners
Five Rivers MetroParks**

August 14, 2015

President Irv Bieser called to order the Board of Park Commissioners Board meeting on August 14, 2015 at 7:32 a.m.

Present: Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger, Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Conservation Dave Nolin, Director of Human Resources Debra Jackson, Director of Business Services Bill Tschirhart, Chief of Rangers Mark Hess, Director of Park Services and Legislative Affairs Karen Hesser, Director of Outdoor Connections Amy Dingle, Director of Marketing Trish Butler, Park Planning Manager Eric Sauer, Conservation Manager Michael Enright, Finance Manager Jennifer Grusenmeyer, Marketing Project Manager Amy Forsthoefel, and Legal Counsel Robert Curry.

Visitor Recognition: Executive Director Benná welcomed Paul Lamberger.

Minutes: On a motion by Commissioner Pippenger, the BOPC approved the minutes of the July 10, 2015, regular meeting.

Financial Reports: Director of Business Services Bill Tschirhart presented the BOPC with MetroParks' July 2015 financials and the approved List of Bills for July 1-31, 2015. On a motion by Commissioner Davis, the BOPC approved the July 2015 financials as presented. The approved list of bills were noted.

Commissioner Pippenger asked about and a discussion was held on mitigation bank income that hasn't been received. It was indicated that there are a few delays related to the Army Corps of Engineers requirements that need to be satisfied. It was noted that while we won't get the entire amount originally anticipated that we may see some income by the end of the year.

Staff Reports:

Law Enforcement Activity: Chief of Rangers Mark Hess presented the BOPC the law activity report for July 2015.

Attendance and Participation Trends Report – 2nd Quarter 2015: Marketing Project Manager Amy Forsthoefel presented the 2nd Quarter Attendance and Participation Trends Report and highlighted areas of the report.

Master Plan Update: Executive Director Benná gave a brief status report on the master plan process. Ms. Benná indicated the statistically valid surveys were sent out last week with revisions and shortened per comments from the Board. She also noted that Leon Younger would be at a future Board meeting to provide the results.

Easement Agreement- Executive Director Benná requested authorization to grant the City of Dayton an easement to connect Cosler Drive to the Creekside Trail just west of

Burke Way through the existing City of Dayton parcel. The actual connection to the Creekside Trail is on MetroParks property and an easement is required to make the last 10 feet of the trail connection. Park Planner Eric Sauer provided a map of the easement location and noted that this was just a formality. Following a brief discussion and on a motion by Commissioner Pippenger, the BOPC approved the request as presented.

Professional Services Contract: Executive Director Benná requested authorization to enter into a contract with Studio Graphique in the amount of \$60,000 for the redesign and build of www.metroarks.org. The contract includes planning and redesign of the existing MetroParks website within a content management tool. Funding is available in the Capital Projects Fund. Marketing Project Manager Amy Forsthoefel provided information on the benefits to the public and MetroParks. Ms. Forsthoefel also explained why this vendor was chosen over the other vendors that responded. The Commissioners asked why MetroParks is seeking a rebuild and it was indicated that the current website is outdated and not user friendly for both the public and MetroParks staff. On motion by Commissioner Davis, the BOPC approved the request.

Capital Improvements Request: Executive Director Benná requested full board concurrence on the award of the contract to Outdoor Enterprise LLC in the amount of \$311,630 and to Heyne Construction in the amount of \$150,300 for the construction of the Cox Sustainability Center. Both contracts together total \$461,930. Funding for this project is provided by the Cox Foundation. Commissioner Davis approved the requests per Board approval at the July meeting. On motion by Commissioner Bieser the BOPC concurred with Commissioner Davis' actions, Commissioner Pippenger abstained from vote.

Executive Director Benná requested full board concurrence on the award of the contract to Flora Excavating in the amount of \$98,495 for the construction of the MoMBA Skills Area at Huffman MetroPark. Funding for this project is available in the Capital Projects fund and a portion is covered by a Clean Ohio and RTP grants. Commissioner Davis approved the request per Board approval at the July meeting. On motion by Commissioner Bieser the BOPC concurred with Commissioner Davis' action.

Agreement Resolution: Executive Director Benná requested approval and adoption of Resolution No 15-028 allowing MetroParks to participate in the Montgomery County Radio Council also known as the Regional Council of Governments (COG), which also allows the Executive Director to sign the agreement. This council is being established to give a voice to all agencies on the policies and management of the new P25 digital radio system. Chief of Rangers Mark Hess briefly explained what the council is and how it benefits MetroParks. On a motion by Commissioner Pippenger, the BOPC adopted Resolution No 15-028 as presented.

Budget Adjustment Resolution: Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution No 15-029 for the transfer of funds in the General Fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 15-029.

Personnel Resolution: Resolution No. 15-030 honoring David Nolin for his 30+ years of service to MetroParks. Mr. Nolin began his career with the "Park District" on August 26, 1985 as the Land Stewardship Specialist. Dave was promoted to Deputy Director on

July 1, 2004 and then became the Director of Conservation on November 19, 2007. Mr. Nolin has also protected over 16,000 acres of land for future generations to enjoy. On motion by Commissioner Bieser the BOPC adopted Resolution No. 15-030. Everyone congratulated Mr. Nolin on his retirement. Mr. Nolin took this opportunity to say a few words and noted that he came to the Board 148 times for land acquisition requests and protecting 10 square miles, which is about 40% of the total protected land.

Other Business: Executive Director Benná updated the BOPC on the following:

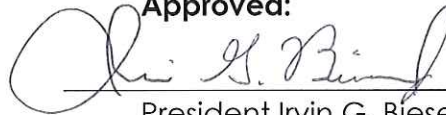
- Miami Conservancy District is hosting a kayak trip on August 20.
- The Volunteer Recognition event is September 17 and asked if one of the Commissioners could provide the welcome address.

Visitor Comments: None.

Next Board Meeting - The BOPC agreed to hold the next regularly scheduled meeting on September 11, 2015, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: Following a motion by Commissioner Davis, the BOPC adjourned the meeting at 8:42 a.m.

Approved:



President Irvin G. Bieser Jr.

Attest:

