

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

August 8, 2014

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks' Main Office, 409 E. Monument, 3<sup>rd</sup> Floor, Dayton, OH, on August 8, 2014, and convened at 7:32 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:** Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger; Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Human Resources Debra Jackson, Director of Parks and Legislative Services, Director of Development Beth Redden, Chief Ranger Mark Hess, Director of Marketing Trish Butler, Business Manager Jennifer Grusenmeyer, Park Services Project Manager Chris Pion, Conservation Manager Mary Klunk, Project Manager Joe Zimmerman, Recreation Accessibility Consultants, LLC President John McGovern and legal counsel Robert Curry.

**Visitor Recognition:** John McGovern, President of Recreation Accessibility Consultants, LLC

**Minutes:** The BOPC was presented with the minutes of the regular meeting for July 11, 2014. On a motion by Commissioner Pippenger and second by Commissioner Davis the minutes of the July 11, 2014, regular meeting were approved.

**Financial Reports:** The BOPC was presented with MetroParks' July, 2014 financials and the Approved List of bills for July 1 – 31, 2014. Business Manager Jennifer Grusenmeyer highlighted revenues and expenses. Following a brief discussion and on a motion by Commissioner Pippenger and second by Commissioner Davis, the BOPC accepted MetroParks' July, 2014 financial reports as presented.

**Staff Reports:**

**Law Enforcement Activity:** The BOPC was presented with the Law Enforcement Activity report for July, 2014. Chief Ranger Mark Hess gave a brief overview of information contained in the report. Following a brief discussion, the BOPC thanked Mr. Hess for his information.

**MetroParks Foundation Update:** Director of Development Beth Redden gave a brief report on the status of putting together a task force to establish the foundation board. The first meeting is August 20 from 4:30-6:00 p.m. Koegler Consultants will be there to give a presentation to help the process.

Following a discussion the BOPC thanked Ms. Redden for the information.

**ADA Assessment and Transition Plan Review:** Executive Director Benná noted that MetroParks contracted with Recreation Accessibility Consultants, LLC to provide an assessment of MetroParks compliance with the new ADA standards. Park

Services Project Manager Chris Pion continued by briefly explaining his role in the process and introduced John McGovern, President of Recreation Accessibility Consultants, LLC (RAC).

Mr. McGovern began a PowerPoint Presentation by explaining ADA standards and how they are enforced. He continued by noting the process for completing the ADA audit process. Mr. McGovern provided a summary of the final report, which included transition plan elements and recommendations for MetroParks locations. Mr. McGovern concluded with the explanation of the implementation of the steps that need to be taken, a proposed timeline for implementation and the potential cost to implement the recommendations.

Following a discussion the Commissioners thanked Mr. McGovern for the information.

**Professional Services Contract:** Executive Director Benná requested approval to increase the contract with Recreation Engineering and Planning (REP) for design revision work for the RiverScape River Run project at a total cost of \$51,800.

Deputy Director Carrie Scarff continued by explaining that REP informed MetroParks that design modifications were needed to meet Miami Conservancy District (MCD) requirements and insure appropriate water flow through the river run features. Commissioners asked what impact this could have on construction costs and it was noted that this could potentially reduce the costs by \$300,000, but that is an early estimate.

Following a discussion and on a motion by Commissioner Davis and second by Commissioner Pippenger the BOPC approved the Recreation Engineering and Planning contract increase as presented.

**Transfer and Capital Project Fund Resolutions:** Business Manager Jennifer Grusenmeyer requested approval and adoption of the following resolutions:

- Resolution No. 14-021 for the transfer of funds within the General Fund. On a motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 14-021 as presented.
- Resolution No. 14-022 for the transfer of funds between the General Fund and the Capital Projects Fund. On a motion by Commissioner Davis and second by Commissioner Pippenger the BOPC adopted Resolution No. 14-022 as presented.
- Resolution No. 14-023, revising Resolution No. 14-012, for the adjustment of funds in the Capital Projects Fund on a motion by Commissioner Davis and second by Commissioner Pippenger the BOPC adopted Resolution No. 14-023 as presented.

**Other Business:** Deputy Director Scarff formally introduced Amy Dingle as the new Director of Outdoor Connections.

Executive Director Benná noted that MetroParks has received several applications for the Director of Business Services position and would be conducting interviews in

late August. Ms. Benná briefly explained the changes to the job description and why they were made.

Commissioner Pippenger suggested checking out the Andy Snow Photography site for good pictures of MetroParks facilities.

Commissioner Pippenger asked about the status of repairs to the west reflecting pool fountains at RiverScape MetroPark. Deputy Director Scarff noted that the first reflecting pool was repaired, we have noticed the other reflecting pools are leaking and are being scheduled for repairs too.

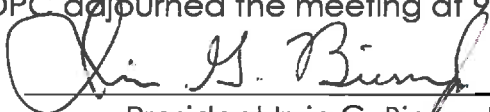
**Visitor Comments:** No visitor comments.

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on September 12, 2014, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

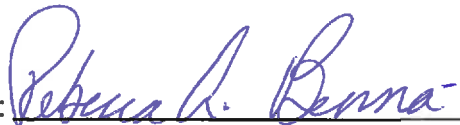
**Executive Session:** In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote following a motion by Commissioner Bieser and second by Commissioner Davis, the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 9:14 a.m. for the specific purpose of discussing one property item and one personnel matter. On a motion by Commissioner Pippenger and second by Commissioner Davis the open session reconvened at 9:37 a.m.

**Reconvene Open Session:** Executive Director Benná requested authorization to send a counter offer to the potential purchasers of the Leland Center property at 1375 E. Siebenthaler Avenue to say that MetroParks accepts their monetary offer and is selling "as-is". On a motion by Commissioner Bieser and second by Commissioner Davis the BOPC approved the request.

**Adjournment:** By roll call vote, following a motion by Commissioner Davis and seconded by Commissioner Bieser, the BOPC adjourned the meeting at 9:39 a.m.

  
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President Irvin G. Bieser Jr.

Attest:

  
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