

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

June 8, 2012

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks, Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, OH, on June 8, 2012, and convened at 7:34 a.m. on roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Karen L. Davis, Vice President Irvin G. Bieser, Jr.; Commissioner Alan F. Pippenger, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Finance and Business Robert Johnson, Business Manager Jennifer Grusenmeyer, Ranger Sargent Terry Boshears, Project Manager Joe Zimmerman, Director of Park Services Karen Hesser, Carriage Hill Riding Center Volunteer Amy Kemp, visitor Paul Lamberger and legal counsel Robert Curry.

Visitor Recognition: Executive Director Benná asked Jennifer Grusenmeyer to introduce visitor Paul Lamberger, volunteer Amy Kemp and Ranger Sargent Terry Boshears.

Minutes: The BOPC was presented with the minutes of the regular meeting for May 18, 2012. On motion by Commissioner Bieser and second by Commissioner Pippenger the minutes were approved as presented.

Financial Reports: The BOPC was presented with MetroParks' May, 2012 financials and approved list of bills for May 1 – 31, 2012. Director of Finance and Business Bob Johnson gave a brief overview of current revenues and expenses. Commissioner Bieser requested a comparison cash flow analysis between 2011 and 2012. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC accepted MetroParks' May, 2012 financial reports as presented.

MetroParks Single Year Audit – 2011: Executive Director Benná informed the Commissioners that the auditors had conducted the FY2011 Single Year audit for MetroParks. She indicated that the report wasn't available yet.

Staff Reports: The BOPC were presented with the Law Enforcement Activity report for May, 2012. Ranger Sargent Terry Boshears gave a brief over of information contained on the report and specifically highlighted a recent water rescue and drowning that involved our Rangers and a mobile meth lab that was found at Englewood MetroPark, which was subsequently disposed of by Rangers.

Executive Director Benná commended the Law Enforcement staff in how they responded to and handled the river incident.

Surplus Property: Executive Director Benná requested authorization to declare surplus a 20-year old draft horse named Napoleon. This animal has a cracked navicular bone, which makes the animal unable to be ridden. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

Capital Improvement Requests: Executive Director Benná requested authorization to reject all bids received for Bid No. 328 for the construction of the Mad River Run Project. All bids received were significantly over the construction estimate of \$98,450. The project will be rebid. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

Executive Director Benná requested authorization to work with a Commissioner to award a

landscaping improvements contract for around the Cox Tower at an estimated cost of \$21,000. MetroParks is currently seeking quotes and would like to get this project started before the July meeting. Ms. Benná explained that MetroParks is seeking additional funding from the Cox Arboretum Foundation. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC approved the request to work with the first available Commissioner to award the contract.

Capital Equipment Requests: Executive Director Benná presented for approval and adoption of Resolution No. 12-027 for the approval and support for the designation of US Bicycle Route 50 through Montgomery County. Bicycle Route 50 goes from Washington D.C. to San Francisco, California. Deputy Director Scarff briefly explained that passing this resolution helps to enable Montgomery County to be included in the designation and all MetroParks has to do is agree to continued maintenance and accept additional signage. The route through Montgomery County is from the Creekside Trail through an eight mile loop downtown then out of Montgomery County on the Wolf Creek Trail. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-027 as presented.

Capital Project Fund Resolution: Business Manager Jennifer Grusenmeyer requested adoption and approval of the following resolution:

- Resolution No. 12-028 revising Resolution No. 12-022 for the appropriation and adjustment of projects in the Capital Fund. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-028 as presented.

Other Business: No other business was brought before the BOPC at this time.


Visitor Comments: Volunteer Amy Kemp thanked the Commissioner and MetroParks for including Carriage Hill Riding Center in its operations and commended Katherine Berge for her work at the riding center.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on July 10, 2012, commencing at 3:00 p.m. at MetroParks' Headquarters facility, 409 E. Monument Avenue, 3rd Floor, Dayton Ohio with a work session following the business portion of the meeting. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote following motion by Commissioner Bieser and second by Commissioner Pippenger, the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 8:05 a.m. for the specific purpose of discussing one land matter. On motion by Commissioner Pippenger and second by Commissioner Bieser the open session reconvened at 8:40 a.m.

Open Session: The meeting continued with a tour of Medlar Conservation Area, Cox Arboretum MetroPark and Hills and Dales MetroPark. The tour concluded at MetroParks main office.

Adjournment: By roll call vote, following motion by Commissioner Davis and second by Commissioner Bieser, the BOPC adjourned the meeting at 11:40 a.m.

Attest: 



President Karen L. Davis