

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

May 18, 2012

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks, Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton, OH, on May 18, 2012, and convened at 7:31 a.m. on roll call vote by the Board of Park Commissioners.

Present: Five Rivers MetroParks Commission President Karen L. Davis, Vice President Irvin G. Bieser, Jr.; Commissioner Alan F. Pippenger, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Finance and Business Robert Johnson, Director of Human Resources Debra Jackson, Director of Marketing Beth Miller, Business Manager Jennifer Grusenmeyer, Interim Chief Ranger Mark Arendt, Regional Park Manager Mark Davis, Park Planner Lydia Sowles, Director of Outdoor Connections Greg Brumitt, Director of Park Services Karen Hesser, Conservation and Nature Program Manager Katrina Arnold, visitor Paul Lamberger and legal counsel Robert Curry.

Visitor Recognition: Executive Director Benná asked Jennifer Grusenmeyer to introduce visitor Paul Lamberger; Carrie Scarff introduced Director of Park Services Karen Hesser and Greg Brumitt introduced Conservation and Nature Program Manager Katrina Arnold.

Minutes: The BOPC was presented with the minutes of the regular meeting for April 15, 2012. Commissioner Bieser asked that two corrections be made on page 5. On motion by Commissioner Bieser and second by Commissioner Pippenger the minutes were approved as presented.

Financial Reports: The BOPC was presented with MetroParks' April, 2012 financials and approved list of bills for April 1 – 30, 2012. Director of Finance and Business Bob Johnson gave a brief overview of current revenues and expenses. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC accepted MetroParks' April, 2012 financial reports as presented.

Staff Reports: The BOPC were presented with the Law Enforcement Activity report for April, 2012. Interim Chief Ranger Mark Arendt gave a brief over of information contained on the report.

Director of Outdoor Connections Greg Brumitt and Conservation and Nature Program Manager Katrina Arnold gave a brief PowerPoint presentation that included an overview of upcoming summer activities and programs. Mr. Brumitt began by giving an overview of the strategic direction for the Outdoor Connections Department and Ms. Arnold continued the presentation by outlining each strategy. Following a brief discussion the BOPC thanked Mr. Brumitt and Ms. Arnold for the information.

Professional Service Contract: Executive Director Benná requested authorization to award construction engineering contract for the MOT-Mad River Bikeway Project ODOT PID77848 to Quality Control Inspections, Inc. at a total cost of \$175,940. The funding for this project is from the grant fund. Park Planner Lydia Sowles explained the services this contractor will perform. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Davis the BOPC approved the request as presented. Commissioner Pippenger abstained.

Capital Improvement Requests: Executive Director Benná requested full Board concurrence on the award of Bid No. 326 for the construction of the MOT-Mad River Bikeway PID77848 to Evans Landscaping, Inc. in the amount of \$1,979,830.75. Commissioner Bieser was contacted, per approval at the last meeting, and awarded the contract on May 7, 2012.

The estimate was \$2,018,000 and will be funded through the grant fund. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Davis the BOPC approved the request as presented. Commissioner Pippenger abstained.

Executive Director Benná requested full Board concurrence on the award of Bid No. 327 for the 242 Leo Street Re-roofing Project to Kelley Brothers Roofing in the amount of \$210,666. Commissioner Bieser was contacted, per approval at the last meeting, and awarded the contract on May 7, 2012. The estimate was \$237,800. MetroParks also requested a \$20,000 contingency be approved to cover any unknown conditions of the roof decking. Regional Park Manager Mark Davis explained that the entire roof and a small out building were being re-roofed. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Davis the BOPC approved the request as presented. Commissioner Pippenger abstained.

Capital Equipment Requests: Executive Director Benná requested authorization to purchase four replacement patrol vehicles through the Ohio State Cooperative Purchasing Program at a total cost of \$92,955. This request includes three Dodge Chargers from Greve Chrysler and one Ford Interceptor Utility from State Wide Ford. Funding for these vehicles is budgeted in the general fund. Following a brief discussion and on motion by commissioner Pippenger and second by Commissioner Bieser the BOPC approved the request as presented.

Executive Director Benná requested authorization to award Bid No. 329 for the purchase of three Zero-Turn Radius power mowers to Boone's Power Equipment in the amount of \$30,595.50. The budgeted estimate was \$32,750 and funding is available in the General Fund. These are replacement mowers with two to be assigned to Taylorsville and one to Cox Arboretum MetroParks. Following a brief discussion and on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

New Fund Resolution: Business Manager presented for approval and adoption Resolution No. 12-025 establishing a new fund to receive State Forfeiture Funds. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC adopted Resolution No. 12-025 as presented.

Transfer and Capital Project Fund Resolutions: Business Manager Jennifer Grusenmeyer requested adoption and approval of the following resolution:

- Resolution No. 12-026 for the transfer of funds within the general fund, on motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 12-026 as presented.

Other Business: Executive Director Benná thanked the staff and commissioners for accommodating the tour of facilities by the NRPA CEO Barbara Tulipane. Commissioner Bieser complimented staff on coordination of the tour and the content provided.

Executive Director Benná also explained that MetroParks has been working with PROS Consulting to complete the cost of service analysis and benchmarking.

Visitor Comments: Park Planner Lydia Sowles acknowledged the hard work it took to get the Mad River Bikeway under construction.

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on June 8, 2012, commencing at 7:30 a.m. at MetroParks' Headquarters facility, 409 E. Monument Avenue, 3rd Floor, Dayton Ohio with a tour of facilities following the business portion of the meeting. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: By roll call vote, following motion by Commissioner Pippenger and second by Commissioner Bieser, the BOPC adjourned the meeting at 8:20 a.m.



President Karen L. Davis

Attest:

