

**Minutes of Regular Meeting  
Board of Park Commissioners  
Five Rivers MetroParks**

May 15, 2015

President Irv Bieser called to order the Board of Park Commissioners' Board meeting on May 15, 2015 at 8:35 a.m.

**Present:** Five Rivers MetroParks Commission President Irvin G. Bieser, Jr., Vice President Alan F. Pippenger; Commissioner Karen L. Davis, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Development Beth Redden, Director of Outdoor Connections Amy Dingle, Director of Marketing Trish Butler, Chief of Rangers Mark Hess, Director of Conservation Dave Nolin, Human Resources Manager Antoine Tweedie, Regional Park Manager Paul Williams, Finance Manager Jennifer Grusenmeyer, IT Manager Tim Clark, Park Planning Manager Eric Sauer, Project Manager Joe Zimmerman, Marketing Research Manager Amy Forsthoefel, Executive Management Assistant Cheronne Wilson, and Legal Counsel Robert Curry.

**Visitor Recognition:** Executive Director Benná acknowledged visitors Michelle and Brian Coleman.

**Minutes:** On a motion by Commissioner Pippenger, the minutes of the April 10, 2015, regular meeting were approved.

**Financial Reports:** Finance Manager Jennifer Grusenmeyer presented the BOPC with MetroParks' April 2015 financials and the approved List of Bills for April 1-30, 2015. On a motion by Commissioner Davis, the BOPC adopted the April Financials and Approved List of Bills for April 1-30, 2015.

**Staff Reports**

**Special Presentation by Dayton Hikers:** The BOPC was presented with a \$300 donation from Michelle and Brian Coleman, leaders of the Dayton Hikers' "MetroParks Every Trail Challenge." Following a discussion the BOPC thanked Mr. and Mrs. Coleman for their contribution. The donation will go to the MetroParks Foundation.

**Law Enforcement Activity:** Chief Ranger Mark Hess presented the BOPC the Law Enforcement Activity for April 2015.

**RiverScape Concessions Update:** Executive Director Benná gave the BOPC an update on the concessions at RiverScape MetroPark.

**2014 Annual Visitation and Participation Update:** Marketing Research Manager Amy Forsthoefel presented the BOPC with the 2014 Annual Visitation and Participation Report.

**Capital Improvements Request:** Executive Director Benná requested approval to solicit bids for the Barbara Cox Sustainable Horticulture Center at Cox Arboretum MetroPark. This portion of the project will include pavement, volunteer area improvements and propagation facilities in the amount of \$422,561.93. The funds for this project will be available from the \$1,000,000 donated by the Barbara Cox Family Foundation. The projected start date for this project is July 2015. On a motion by Commissioner Pippenger, the BOPC approved the request.

Executive Director Benná requested approval to increase the Rough Brothers contract for the Barbara Cox Sustainable Horticulture Center. Work to be completed includes cooling, lighting, environmental controls, expanded exhaust, donor recognition, vent motors, seed, drying rack, violet growing shelves, and grow box screen covers. The amount of the request is \$105,936 and the funding is provided by the Barbara Cox Family Foundation donation and is available in the Capital Project Fund. On a motion by Commissioner Davis, the BOPC approved the request.

Executive Director Benná requested approval to solicit bids for the replacement of piping in the #2 and #3 basins in the RiverScape West Reflecting Fountain. The cost is estimated in the amount of \$70,000. Funds for this project will be available in the Capital Project Fund. On a motion by Commissioner Davis, the BOPC approved the request.

Executive Director Benná requested Board approval to enter into a contract with J&J Schlaegel in the amount of \$2,488,595.30 for construction of the in-river components of the RiverScape River Run project. J&J Schlaegel was the lowest and best bidder of the two bids received. This contract will include partial removal of the Dayton low dam and construction of two grade control structures spanning the Great Miami River, one at RiverScape and one at the site of the low dam. The river access elements of the project will be bid at a later date. Funds for the project have been committed and received from various public and private donors. On a motion by Commissioner Pippenger, the BOPC approved the request.

Executive Director Benná requested authorization, per the River Corridor Improvement Plan Agreement with MCD, to pay \$154,000 for 2015. The funds are available in the general fund. This amount will assist in a variety of mutually agreed upon repair projects along the river corridors in Montgomery County. On a motion by Commissioner Davis, the BOPC approved the request.

**Budget Adjustment and Capital Fund Resolutions:** Finance Manager Jennifer Grusenmeyer requested approval and adoption of the following Resolutions:

- Resolution No 15-021 for the transfer of funds within the general fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No 15-021.
- Resolution No 15-022 for the transfer of funds between the general fund and capital projects fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No 15-022.

- Resolution No 15-023 revising Resolution No. 15-019 for the appropriation and adjustment of funds within the Capital Projects fund. On a motion by Commissioner Davis, the BOPC adopted Resolution No 15-023.

**Other Business:** Executive Director Benná updated the BOPC on the following:

- Master Plan process
- United States Community Olympic Development Program site visit
- Dayton Development Coalition's Fly-In in Washington D.C.

**Visitor Comments:** No comments were made

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on June 12, 2015, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

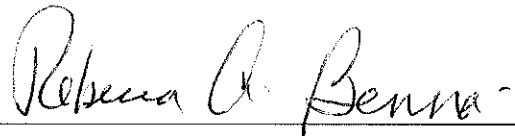
**Facility Tour:** The BOPC toured RiverScape, Eastwood, and Sugar Creek MetroParks.

**Adjournment:** Following a motion by Commissioner Davis, the BOPC adjourned the meeting at 1:12 p.m.

Approved:

  
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President Irvin G. Bieser Jr.

Attest:

  
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Rebecca A. Benná