

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

May 10, 2013

A meeting of the Board of Park Commissioners (BOPC) was held at the Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, OH, on May 10, 2013, and convened at 7:42 a.m. on roll call vote by the Board of Park Commissioners.

**Present:** Five Rivers MetroParks Commission President Karen L. Davis, Vice President Irvin G. Bieser, Jr.; Commissioner Alan F. Pippenger, Executive Director Rebecca A. Benná, Deputy Director Carrie Scarff, Director of Finance and Business Robert Johnson, Director of Human Resources Debra Jackson, Director of Conservation Dave Nolin, Chief of Rangers Mark Hess, Director of Outdoor Connections Greg Brumitt, Director of Development Beth Redden, Lieutenant Ranger Mark Arendt, Regional Manager Mark Davis, Outdoor Connections Outdoor Recreation Coordinator Dan Sahli, Steve Stanley of the Transportation Improvement District (TID) and Robert Curry legal counsel.

**Visitor Recognition:** Steve Stanley of the Montgomery County Transportation Improvement District (TID) was introduced.

**Minutes:** The BOPC was presented with the minutes of the regular meeting for April 12, 2013. Commissioner Bieser requested that the last paragraph on page one regarding the Wetland Mitigation Bank presentation be reworded to replace confusing language. On motion by Commissioner Bieser and second by Commissioner Pippenger the minutes of the April 12, 2013, regular meeting were approved as presented with changes.

**Financial Reports:** The BOPC was presented with MetroParks' April, 2013 financials and approved list of bills for April 1 – 30, 2013. Director of Finance and Business Bob Johnson gave a brief overview of current revenues and expenses. Following a brief discussion and on motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC accepted MetroParks' April, 2013 financial reports as presented.

**Easements:** Attorney for Five Rivers MetroParks Robert Curry requested approval to issue a property easement to the Montgomery County Transportation Improvement District (TID) for the planned bikeway located at Medlar Conservation Area. The easement details include a term of 30 years at a minimum of \$106,030 purchase price and not to exceed \$114,000. This amount includes \$86,000 for the easement and \$20,000 for construction observation by a MetroParks retained contractor. The TID will provide funding to cover operations and maintenance cost for six years.

Director of Conservation Dave Nolin and Steve Stanley of the Montgomery County TID gave an overview of the easement and provided handouts showing the two mile bikeway connection as it crosses through the Medlar Conservation Area. Construction is expected to take four months with the bikeway opening in October pending weather.

On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

**Staff Reports:** The BOPC was presented with the Law Enforcement Activity report for April, 2013. Chief of Rangers Mark Hess gave a brief overview of information contained in the report.

Following a brief discussion, the BOPC thanked Mr. Hess for his information.

Outdoor Connections Outdoor Recreation Coordinator Dan Sahli gave a presentation highlighting National Bike month including how biking is doing in this area. Following a brief discussion the Commissioners thanked Mr. Sahli for the presentation and commended him on his efforts in this area.

**Professional Services Contract:** Executive Director Benná requested authorization to encumber funds with The Agency Group in the amount not to exceed \$17,000 for creative design services related to print media. This is to help maintain services in the marketing department due to the 3 vacant Marketing Department positions. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC approved the request as presented.

**ODNR Division of Watercraft Marine Patrol Assistance Grant:** Executive Director Benná requested approval and adoption of Resolution No. 13-020 authorizing the Executive Director to enter into an agreement with the Ohio Department of Natural Resources (ODNR) Division of Watercraft for funding in 2013 for the Marine Patrol Assistance Grant. The total amount of the grant is \$24,197.78. ODNR's portion is \$18,147.43 and MetroParks' share is \$6,050.35.

Lieutenant Mark Arendt indicated the funds will help pay for salaries, equipment, uniforms and repairs. This is the 19<sup>th</sup> year MetroParks has participated in this grant.

On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 13-020 as presented.

Executive Director Benná requested approval and adoption of Resolution No. 13-021 establishing the budget for the ODNR Division of Watercraft Marine Patrol Assistance Program Grant. ON motion by Commissioner Pippenger and second by Commissioner Bieser the BOPC adopted Resolution No. 13-021 as presented.

**Capital Fund Appropriation Resolution:** Director of Finance and Business Robert Johnson requested approval and adoption Resolution No. 13-022, revising Resolution No. 13-018 for appropriation and adjustment of funds within the Capital Projects Fund. On motion by Commissioner Bieser and second by Commissioner Pippenger the BOPC adopted Resolution No. 13-022 as presented.

**Other Business:** Deputy Director Carry Scarff indicated that the Commissioners should put June 21 on their calendars for the grand opening of the Mad River Bikeway.

**Visitor Comments:** No comments.

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on June 7, 2013, commencing at 7:30 a.m. at MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio, with a facility tour to follow. The BOPC also agreed to hold a Planning session on May 23, 2013, commencing at 2:30 p.m. and

MetroParks' Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton, Ohio The BOPC directed the Secretary of the Board to give notice of these meetings and all subsequent meetings pursuant to the rule adopted by the BOPC.

**Executive Session:** In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by roll call vote following motion by Commissioner Pippenger and second by Commissioner Bieser, the BOPC elected to temporarily adjourn and hold an Executive Session commencing at 8:36 a.m. for the specific purpose of discussing one personnel issue. On motion by Commissioner Bieser and second by Commissioner Davis the open session reconvened at 8:44 a.m.

**Open Session:** A tour of Taylorsville MetroPark, Mad River Bikeway and Mad River Run Projects at Eastwood MetroPark and RiverScape River Run Project site was conducted.

**Adjournment:** By roll call vote, following motion by Commissioner Bieser and second by Commissioner Pippenger, the BOPC adjourned the meeting at 11:58 a.m.

Attest: Rebecca A. Benna

Karen L. Davis  
President Karen L. Davis