

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

March 12, 2018

A meeting of the Board of Park Commissioner (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument, 3rd Floor, Dayton, Ohio, on March 12, 2018, and convened at 3:01 p.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Alan F. Pippenger, Vice President Karen L. Davis, Commissioner Jessica Saunders, Executive Director Rebecca A. Benná, Chief of Public Safety Mark Hess, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Director of Marketing & Public Engagement Trish Butler, Director of IT Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Parks & Conservation Chris Pion, Finance Manager Jennifer Grusenmeyer, Facilities & Equipment Manager Richard Alder, Human Resources Manager Antoine Tweedie, Project Manager Joseph Zimmerman, Regional Manager Paul Williams, Volunteer Services Manager Kevin Kepler, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger, Kathy Stubbs

Minutes: The BOPC was presented with the minutes of the regular meeting for February 9, 2018. On a motion by Commissioner Davis, the minutes were approved.

Financial Reports: The BOPC was presented with the February 2018 Financials and the approved list of bills for February 1–28, 2018. On a motion by Commissioner Davis, the BOPC accepted the financial reports as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for February 2018.

FRMP Volunteer Update: Volunteer Services Manager Kevin Kepler presented the BOPC with a review of 2017 and a preview of 2018 initiatives for Volunteer Services.

Land Acquisition: Executive Director Rebecca Benná requested approval to finalize the purchase of approximately 45 acres of property located at 2067 North Gettysburg Avenue. On a motion by Commissioner Davis, the BOPC approved the request as presented.

Professional Service Contract: Executive Director Rebecca Benná requested approval to award a contract to Moody's of Dayton for fountain motor repair for well #3 at RiverScape MetroPark. On a motion by Commissioner Davis, the BOPC approved the request as presented.

Grants:

- Executive Director Rebecca Benná requested approval and adoption of Resolution No. 18-004 to establish a budget for the trail resurfacing grant. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 18-004.
- Executive Director Rebecca Benná requested approval and adoption of Resolution No. 18-005 to establish the budget for the Wesleyan Expansion OPWC grant. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 18-005.

Budget Adjustment Resolution(s):

- Finance Manager Jennifer Grusenmeyer requested approval and adoption of Resolution 18-006 to adjust appropriations in the general fund, capital fund, and grant funds. On a motion by Commissioner Davis, the BOPC adopted Resolution No. 18-006.
- Finance Manager Jennifer Grusenmeyer requested that the BOPC re-sign Resolution 18-003, which was approved at the February BOPC meeting. None of the amounts have changed, but the document is in a new format.

Capital Equipment Request(s):

- Executive Director Rebecca Benná requested full BOPC concurrence to purchase nine trucks from the 2018 budget. Board authority was given to for the first available commissioner to approve the purchase at the February BOPC meeting. Commissioner Pippenger approved the purchase on March 1, 2018. On a motion by Commissioner Davis, the BOPC approved the request, as presented.
- Executive Director Rebecca Benná requested authorization to purchase three passenger vans and one cargo van from the 2018 budget. On a motion by Commissioner Davis, the BOPC approved the request as presented.

Other Business: None

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on April 13, 2018, at 7:30 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Ave., 3rd Floor, Dayton, Ohio. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings pursuant to the rule adopted by the BOPC.

Adjournment: On a motion by Commissioner Davis, the BOPC adjourned the meeting at 3:53 p.m.

Approved:


President Alan F. Pippenger

Attest:


Rebecca A. Benná